

**COUNCIL MEETING
SUMMONS**

Members of Fareham Borough Council are hereby summoned to attend a meeting of the Council to be held in the Council Chamber, Civic Offices, Fareham, on **THURSDAY, 15 OCTOBER 2015**, commencing at **6.00 pm**.

The Mayor: Councillor Michael Ford, JP

The Deputy Mayor: Councillor Connie Hockley

Councillor Brian Bayford	Councillor Tim Knight
Councillor Susan Bayford	Councillor Arthur Mandry
Councillor Susan Bell	Councillor Kay Mandry
Councillor John Bryant	Councillor David Norris
Councillor Pamela Bryant	Councillor Sarah Pankhurst
Councillor Trevor Cartwright, MBE	Councillor Roger Price, JP
Councillor Peter Davies	Councillor Dennis Steadman
Councillor Marian Ellerton	Councillor David Swanbrow
Councillor Jack Englefield	Councillor Katrina Trott
Councillor Keith Evans	Councillor Nick Walker
Councillor Geoff Fazackarley	Councillor David Whittingham
Councillor Nick Gregory	Councillor Paul Whittle, JP
Councillor Tiffany Harper	Councillor Christopher Wood
Councillor Trevor Howard	Councillor Seán Woodward
Councillor Leslie Keeble	



1. Prayers

The meeting will commence with a short service of prayers.

2. Apologies for Absence

3. Minutes (Pages 1 - 10)

To confirm as a correct record the minutes of the Council Meeting held on 30 July 2015.

4. Mayor's Announcements

5. Executive Leader's Announcements

6. Executive Members' Announcements

7. Declarations of Interest

To receive any declarations of interest from members in accordance with Standing Orders and the Council's Code of Conduct.

8. Presentation of Petitions

To receive any petitions presented by a member of the Council.

Note: any petition so presented will be dealt with in accordance with the Council's petition scheme.

9. Deputations

To receive any deputations of which notice has been given.

10. Reports of the Executive

To receive, consider and answer questions on reports and recommendations of the Executive. Minutes of the meetings of the Executive and a schedule of individual Executive member decisions are appended.

(1) Minutes of meeting Monday, 7 September 2015 of Executive (Pages 11 - 14)

(2) Minutes of meeting Monday, 12 October 2015 of Executive

The minutes of the Executive meeting held on Monday 12 October 2015 will be tabled at the Council meeting.

11. Report of the Scrutiny Board

To receive, consider and answer questions on reports and recommendations of the meeting of the Scrutiny Board held on 23 September 2015.

(1) Minutes of meeting Wednesday, 23 September 2015 of Scrutiny Board (Pages 15 - 18)

12. Reports of Other Committees

To receive the minutes of the following Committees and to consider and answer questions on any reports and recommendations made.

- (1) Minutes of meeting Wednesday, 22 July 2015 of Planning Committee (Pages 19 - 24)
- (2) Minutes of meeting Thursday, 23 July 2015 of Planning Committee (Pages 25 - 34)
- (3) Minutes of meeting Wednesday, 19 August 2015 of Planning Committee (Pages 35 - 38)
- (4) Minutes of meeting Wednesday, 16 September 2015 of Planning Committee (Pages 39 - 46)
- (5) Minutes of meeting Monday, 21 September 2015 of Audit and Governance Committee (Pages 47 - 50)
- (6) Minutes of meeting Friday, 24 July 2015 of Appeals Committee (Pages 51 - 52)
- (7) Minutes of meeting Tuesday, 22 September 2015 of Licensing and Regulatory Affairs Committee (Pages 53 - 56)

13. Questions under Standing Order 17.2

To answer questions pursuant to Standing Order 17.2 for this meeting.

14. Motions under Standing Order 15

Members will be informed, prior to the meeting, of any motion duly notified in accordance with Standing Order 15 but received after print and dispatch of the agenda.

15. Annual Review of Corporate Strategy 2011-2017 (Pages 57 - 76)

A report by the Director of Finance and Resources.

16. Allocation of Seats to Committees (Pages 77 - 82)

A report by the Chief Executive Officer.

17. Schedule of Council and Committee Meetings (Pages 83 - 88)

A report by the Head of Democratic Services.

18. Exclusion of Public and Press

To consider whether it is in the public interest to exclude the public and representatives of the Press from the remainder of the meeting on the grounds that the matters to be dealt with involve the likely disclosure of exempt information, as defined in Paragraph 1 of Part 1 of Schedule 12A of the Local Government Act

1972.

19. Management Structure (Pages 89 - 96)

A report by the Chief Executive Officer.

P GRIMWOOD
Chief Executive Officer

www.fareham.gov.uk

7 October 2015

**For further information please contact:
Democratic Services, Civic Offices, Fareham, PO16 7AZ
Tel:01329 236100
democraticservices@fareham.gov.uk**

FAREHAM

BOROUGH COUNCIL

Minutes of the Council

Date: Thursday, 30 July 2015

Venue: Council Chamber - Civic Offices

PRESENT:

M J Ford, JP
(Mayor)

Mrs C L A Hockley
(Deputy Mayor)

Councillors: B Bayford, Mrs S M Bayford, Miss S M Bell, J V Bryant, Mrs P M Bryant, T M Cartwright, MBE, P J Davies, Mrs M E Ellerton, J M Englefield, K D Evans, G Fazackarley, Miss T G Harper, T G Knight, A Mandry, Mrs K Mandry, D J Norris, Mrs S Pankhurst, D L Steadman, D C S Swanbrow, Mrs K K Trott, N J Walker, D M Whittingham, P W Whittle, JP, C J Wood and S D T Woodward



1. PRAYERS

The meeting opened with prayers led by the Mayor's Chaplains, the Reverend Mike Terry and Reverend Nicky-Sue Terry from St Mary's Church, Hook-with-Warsash.

2. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors N R Gregory, T J Howard, L Keeble and R H Price, JP.

3. MINUTES

RESOLVED that the Mayor be authorised to sign as a correct record the minutes of the meeting of the Council held on 18 June 2015.

4. MAYOR'S ANNOUNCEMENTS

The Mayor announced that the next charity events would be:
the Fashion Show by Rhian of Warsash on 28 September between 12 – 5pm;
a concert on "Stage and Screen" featuring the Warsash Band on Saturday 3 October from 7:30pm at Victory Hall, Warsash (tickets £7);
the "Last night of the Proms" concert featuring Spinnaker Brass and Portsmouth Military Wives Choir on Saturday 17 October from 7:30pm at Ferneham Hall (tickets £10);
and the Tea Party on Thursday 3 September with a talk by Ian Brennan on "From Ashes to a Royal Commission" (tickets £4).

The Mayor thanked all who had been involved in the Sponsored Round-the-Isle of Wight-Bicycle ride which took place on Saturday 11 July. The Mayor showed a video clip summary of the bike ride which is also available on the Council's Youtube channel.

5. EXECUTIVE LEADER'S ANNOUNCEMENTS

There was no Executive Leader's announcement made at this meeting.

6. EXECUTIVE MEMBERS' ANNOUNCEMENTS

Vanguard

The Executive Member for Public Protection provided Members with an update on recent interventions by the Vanguard System.

He referred to the work of the Building Services department and the Responsive Repairs team which is now managed directly by the Council instead of by an external contractor. The team of 16 officers deal with an

average of 200 jobs a week, with the time taken to complete a repair being 7 days whereas it was previously 89 days.

A system for stocking the parts required for repairs on the fleet of 9 new vehicles and a materials delivery service has been introduced to enable efficiency in the delivery of repairs. This has been working successfully and data is being collected on materials used on repairs to continuously improve the intelligence and efficiency of the service.

Ongoing improvements to the service are continuing to be made as a better understanding of types of demand and needs of the customer are understood, now that the new responsive repairs system is operating across the borough. The early signs are that it is making a real difference to the Tenants who have been very positive about the new way of working.

The Vanguard Intervention in Environmental Health began in August last year, and by January of this year, all of the team were working in the new system. A survey was conducted by one of the officers who telephoned 24 customers, selected at random, who had previously reported noise issues. All 24 said that the problem had been resolved; when asked to rate the service on a scale of 1 to 10, the average score was 9.35 with no one rating it lower than 7. The average time to resolve an issue is now 9 days whereas prior to Vanguard it was upwards of 42 days. This all shows what a hugely positive impact Vanguard Systems Thinking is having.

Access All Areas

The Executive Member for Public Protection confirmed that the first two days had been a success of Access All Areas at Fareham Leisure Centre and Portchester Recreation Ground, with 800 children attending in the 11 – 17 year old category, which is extremely encouraging. The activities will continue next week and the week after, on Monday and Tuesday of each week.

7. DECLARATIONS OF INTEREST

Councillor P W Whittle, JP declared a Non-Pecuniary Personal Interest for item 18 – Fareham Magistrates' Court Proposals as he is a magistrate sitting on the Fareham and Portsmouth circuit. Councillor Whittle remained in the chamber and took part in the debate and vote on the item.

Councillor C J Wood declared a Non-Pecuniary Personal Interest for item 10(1) – Minutes of meeting Monday 13 July 2015 of Executive (minute 9(1) – Daedalus Vision and Outline Strategy) due to the close proximity of his parents' property to the Daedalus site.

Councillor P W Whittle, JP declared a Non-Pecuniary Personal Interest for item 10(1) – Minutes of meeting Monday 13 July 2015 of Executive (minute 9(2) – Matched Funding as he is a warden at Holy Trinity Church.

Councillor S D T Woodward declared a Non-Pecuniary Personal Interest for item 11(1) – Minutes of meeting Thursday 25 June 2015 of Scrutiny Board (minute 8 – Proposed question and answer session with Solent Local Enterprise Partnership) as he is a Solent LEP Local Authority Director.

8. PRESENTATION OF PETITIONS

There were no petitions presented at this meeting.

9. DEPUTATIONS

There were no deputations given at this meeting.

10. REPORTS OF THE EXECUTIVE

(1) Minutes of meeting Monday, 13 July 2015 of Executive

Councillor C J Wood declared a Non-Pecuniary Personal Interest for this item in relation to a discussion on minute 9(1) – Daedalus Vision and Outline Strategy due to the close proximity of his parents’ property to the Daedalus site.

Councillor P W Whittle, JP declared a Non-Pecuniary Personal Interest for this item in relation to a discussion on minute 9(2) – Matched Funding as he is a warden at Holy Trinity Church.

RESOLVED that the minutes of the Executive meeting held on 13 July 2015 be received.

(2) Schedule of Executive Member and Officer Delegated Decisions

RESOLVED that the Schedule of Individual Executive Member Decisions and Officer Delegated Decisions be received.

11. REPORT OF THE SCRUTINY BOARD

(1) Minutes of meeting Thursday, 25 June 2015 of Scrutiny Board

Councillor S D T Woodward declared a Non-Pecuniary Personal Interest for this item in relation to a discussion on minute 8 – Proposed question and answer session with Solent Local Enterprise Partnership as he is a Solent LEP Local Authority Director.

RESOLVED that the minutes of the Scrutiny Board held on 25 June 2015 be received

12. REPORTS OF OTHER COMMITTEES

(1) Minutes of meeting Wednesday, 27 May 2015 of Planning Committee

RESOLVED that the minutes of the Planning Committee held on 27 May 2015 be received.

- (2) Minutes of meeting Tuesday, 9 June 2015 of Planning Committee

RESOLVED that the minutes of the Planning Committee held on 9 June 2015 be received.

- (3) Minutes of meeting Wednesday, 24 June 2015 of Planning Committee

RESOLVED that the minutes of the Planning Committee held on 24 June 2015 be received.

- (4) Minutes of meeting Monday, 29 June 2015 of Audit and Governance Committee

RESOLVED that the minutes of the Audit and Governance Committee held on 29 June 2015 be received.

- (5) Minutes of meeting Tuesday, 7 July 2015 of Licensing and Regulatory Affairs Committee

RESOLVED that the minutes of the Licensing and Regulatory Affairs Committee held on 7 July 2015 be received.

13. **QUESTIONS UNDER STANDING ORDER 17.2**

Question by Councillor P J Davies:

1. **Nashe Way** - The Executive member will be aware that residents of Nashe Way signed a petition presented at the last Full Council meeting about the enormous parking problems they experience, can the Executive Member advise on the progress to resolving our Nashe Way residents' problems?

Response by the Executive Member for Health and Housing:

1. Councillor Davies will be aware that the matter is currently under investigation as a letter was sent to the residents and copied to Councillor Davies dated 13 July 2015. Officers are currently investigating the feasibility and cost of installing additional parking in Nashe Way and will discuss the options with the Executive Member, Ward Councillors and consult local residents over the coming months.

Question by Councillor P J Davies:

2. Council garages

- (a) Can the Executive Member state how much FBC received in rent in 2014/5 from letting Council garages?
- (b) Can the Executive Member state how much FBC spent in maintenance of Council garages, garage turning areas and garage access roads in 2014/5?
- (c) What plans does FBC have for the future of FBC garages and garage areas?

Response by the Executive member for Health and Housing:

2.

- (a) In 2014/15 the Council collected £241k from garage rental income. The income from the garages is paid into the Housing Revenue Account (HRA) and can be used for any purpose associated with the management and repair or maintenance of council housing (e.g. helping to keep social housing rents low and or investing in the council housing stock). It should be noted that garage income is not ring fenced for garage repairs.
- (b) We do not currently hold records identifying the expenditure on council garages, such expenditure forms part of the HRA housing capital programme along with all other repairs and maintenance costs.
- (c) There are currently no specific plans for the future of FBC garages and garage areas. FBC garages and garage areas are reviewed periodically in response to service requests (for repairs and maintenance) and as part of our on-going search for sites for new affordable housing developments.

Question by Councillor P J Davies:**3. Rents**

Is the Executive Member aware that the Government has instructed social landlords to reduce rents by 1% pa and that this would result in the following effects on the Housing Revenue Account.

- (a) A reduction of £111,200 in 2016/7 (or £333,600 if we were to assume that rents would have been increased by 2% and are now reduced by 1%).
- (b) That there would be a reduction therefore of HRA funds for improving the Council stock of social housing (the most valuable capital asset the Council has) and for undertaking much needed improvements on Council estates.

Is the Executive Member also aware that this measure increases the unfairness in the rented sector as private rents are increasing by 8% pa and social rents (which are only 60% of market rents) will decrease by 1% pa for four years?

Response by the Executive Member for Health and Housing:**3. Rents**

Yes, I am aware that the Government has announced plans to reduce social rents by 1% per annum over the next four years and this will reduce Fareham's rental income by £111,200 in 2016/17. We must await the guidance before we can fully understand and consider the implications.

However, it does seem rather unfair that Local Authorities that retained their Housing Stock were encouraged to buy their way out of the

Governments Housing Revenue Account Subsidy System in return for greater freedoms and flexibility, now find their rent levels and business plans are being regulated and controlled again by the Government.

I agree that this measure increases the unfairness between the social rented sector and the private rented sector. However, I would point out that the Government have taken steps to reduce the amount of Housing Benefit paid to those living in the private rented sector in the hope that this will help reduce private sector rents and the cost of the Welfare Bill.

Question by Councillor C J Wood:

4. Would the Executive Member for Leisure and Community please explain why there are no goal posts available for public use in Stubbington and Hill Head throughout the summer holidays again?

Verbal Response by the Executive Member for Leisure and Community:

4. It is standard practice to remove goal posts each year at the end of the football season (i.e. the end of May) to allow for the pitches, particularly the goal mouths, to be reseeded and repaired in preparation for the following season. In addition, goal posts are removed from a number of sites to enable cricket wickets and outfielders to be set out and used throughout the summer months. New football pitches are marked out and the goal posts positioned for the start of the new football season (usually by the beginning of September).

Officers are awaiting a reply from Councillor Wood, following his enquiry about goal posts at Stroud Green Lane.

The Leisure and Community Policy Development and Review Panel met last night to which all Members were invited to attend and take part in a consultation to identify any gaps in leisure provision. The autumn meeting of the Panel will focus on a review of outdoor play facilities for young people and Councillor Wood is urged to attend to put forward his views.

Question by Councillor C J Wood:

5. Would the Chairman of Planning Committee please provide an update on the progress of the planning application process for the proposed Stubbington Bypass?

Verbal Response by the Chairman of Planning Committee.

5. The Council has received consultations on two Hampshire County Council planning applications for Stubbington Bypass and Newgate Lane South. Hampshire County Council is both the applicant and the determining planning authority for both schemes.

Hampshire County Council is wholly responsible for formally consulting local residents on the applications, and it is understood that they have requested that comments are returned to them by 11 September 2015. A public exhibition is to be held on Thursday 3 September at Holy Rood

Church, Stubbington between 1pm and 7pm which will be followed by a Community Action Team meeting between 7pm-8.30pm. Officers from Hampshire County Council will be at both events to answer questions on both applications.

Fareham Borough Council has been consulted by Hampshire County Council on the planning applications as a statutory consultee. The matter will be reported to a meeting of the Council's Planning Committee in early September for the Committee to agree Fareham Borough Council's formal response to the consultation to be sent to Hampshire County Council.

14. MOTIONS UNDER STANDING ORDER 15

There were no motions submitted for this meeting.

15. APPOINTMENTS TO COMMITTEES

There were no changes to the appointment to committees made at this meeting.

16. COMMUNITY GOVERNANCE REVIEW - FUNTLEY

RESOLVED that the Council approves:

- (a) that a Community Governance Review be undertaken;
- (b) that the Terms of Reference appended to the report be adopted; and
- (c) the timetable for the review as appended to the report be adopted.

17. HAMPSHIRE COUNTY COUNCIL ELECTORAL REVIEW - CONSULTATION RESPONSE

During the debate on this item and in accordance with Standing Order 24.4 a recorded vote was requested. On being put to the meeting, the recommendations contained within the report were declared CARRIED, 22 members voting in favour (Councillors B Bayford, Mrs S Bayford, Miss S Bell, J V Bryant, Mrs P M Bryant, T M Cartwright, P J Davies, Mrs M E Ellerton, K D Evans, G Fazackarley, Miss T Harper, Mrs C L A Hockley, T G Knight, A Mandry, Mrs K Mandry, Mrs S Pankhurst, D L Steadman, D C S Swanbrow, N J Walker, D M Whittingham, C J Wood and S D T Woodward), 2 members voting against (Councillors Mrs K K Trott and P W Whittle, JP) and 2 members abstaining (Councillors J M Englefield and D J Norris).

RESOLVED that the Council:

- (a) approves the report attached as Appendix A as the formal response from Fareham Borough Council to the Local Government Boundary Commission for England consultation on Hampshire County Council electoral boundaries; and

- (b) authorises the Chief Executive Officer to submit the response to the Local Government Boundary Commission for England within the consultation period.

18. FAREHAM MAGISTRATES' COURT PROPOSALS

Councillor P W Whittle, JP declared a Non-Pecuniary Personal Interest for this item as he is a magistrate sitting on the Fareham and Portsmouth circuit. Councillor Whittle remained in the chamber and took part in the debate and voted on the item.

During the debate on this item, Councillor P W Whittle, JP proposed an amendment to add a recommendation that the proposed response be presented to the Executive for final approval in September before being submitted. Upon the amendment being seconded and debated, Councillor Whittle agreed to withdraw his amendment subject to Councillor S D T Woodward's revision of the original amendment to ensure that the draft response be circulated amongst all Council Members for comment before being submitted.

RESOLVED that the Council agrees that the Deputy Leader, who is the Chairman of Fareham's Community Safety Partnership, be authorised to prepare and submit a response on behalf of Fareham Borough Council taking into account any points raised at the meeting and subject to the draft response being circulated to Members for comment before being submitted.

19. COMBINED AUTHORITY

RESOLVED that the Council agrees:

- (a) to support pursuit of devolution through a combined authority based on the Wider Hampshire Model; and
- (b) that the Executive Leader and Chief Executive Officer are authorised to continue discussions with other local authorities and the Government in order to progress the possibility of devolution.

(The meeting started at 6.00 pm
and ended at 8.07 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Executive

(to be confirmed at the next meeting)

Date: Monday, 7 September 2015

Venue: Collingwood Room - Civic Offices

Present:

S D T Woodward, Policy and Resources (Executive Leader)
T M Cartwright, MBE, Public Protection (Deputy Executive
Leader)
Miss S M Bell, Leisure and Community
K D Evans, Planning and Development
Miss T G Harper, Streetscene

Also in attendance:

B Bayford, Chairman of Health and Housing Policy Development Review Panel
Mrs P M Bryant, Chairman of Licensing and Regulatory Affairs Committee
Mrs C L A Hockley, Chairman of Leisure and Community Policy Development Review
Panel
L Keeble, Chairman of Streetscene
D C S Swanbrow, Chairman of Scrutiny Board



1. APOLOGIES FOR ABSENCE

Apologies for absence were received from the Executive Member for Health and Housing, Councillor Mrs K Mandry.

2. MINUTES

RESOLVED that the minutes of the meeting of the Executive held on 13 July 2015 be confirmed and signed as correct record.

3. EXECUTIVE LEADER'S ANNOUNCEMENTS

There were no Executive Leader's announcements made at this meeting.

4. DECLARATIONS OF INTEREST

There were no declarations of interest made at this meeting.

5. PETITIONS

There were no petitions submitted at this meeting.

6. DEPUTATIONS

The Executive received a deputation from Joyce Neville, Trustee of Community Action Fareham, in relation to item 8(2) – Award of Contract – Support Services for Community and Voluntary Services, Fareham and was thanked accordingly.

The Executive Leader agreed to bring this item for consideration forward on the agenda.

7. REFERENCES FROM OTHER COMMITTEES

There were no references from other Committees given at this meeting.

8. LEISURE AND COMMUNITY

- (1) Award of Contract for the Refurbishment of Segensworth Play Area and Stubbington Recreation Ground Play Area

RESOLVED that the Executive agrees that the tender submitted by the contractor ranked 1 (as set out in the confidential appendix A) being the most advantageous tender received, be accepted and the contract to refurbish all three play areas be awarded to that company.

- (2) Award of Contract - Support Services for Community and Voluntary Services, Fareham

The comments of the deputation were taken into account in considering this item (see minute 6).

RESOLVED that the tender submitted by the contractor ranked in 1st place (as set out in the confidential appendix), being the most advantageous tender received, be accepted and the contract awarded to the organisation.

9. PLANNING AND DEVELOPMENT

(1) Fareham Borough Non-Residential Parking Standards: for Adoption

RESOLVED that:

- (a) the Executive notes the consultation comments received on the Draft Fareham Borough Non-Residential Parking Standards Supplementary Parking Document and agrees the proposed Council responses set out in Appendix A top the report;
- (b) the Executive agrees to adopt the proposed Fareham Borough Non-Residential Parking Standards Supplementary Parking Document as set out in Appendix B to the report; and
- (c) that subject to the adoption of new parking non-residential parking standards, the Executive agrees to the revocation of the policy to continue to use the Hampshire County Council Parking Strategy and Standards (2002) as the basis for guidance for an interim period.

10. POLICY AND RESOURCES

(1) Annual Review of the Corporate Strategy 2011-2017

RESOLVED that the Executive recommends to Council the amendments to the strategy document, as set out in paragraph 20 of the report.

(2) Local Service Agreements

RESOLVED that the Council's performance be noted by the Executive.

(3) Citizen of Honour Award Scheme - Special Achievement Category

RESOLVED that Isaac Waddington be presented with a Citizen of Honour Special Achievement Award in recognition for his musical achievements and in reaching the final of the television programme "Britain's Got Talent".

11. POLICY AND RESOURCES/HEALTH AND HOUSING

(1) Purchase of Garages - Wynton Way, Fareham

RESOLVED that the Executive approves the revised terms provisionally agreed for the purchase of two garages at Wynton Way, Fareham, as set out in confidential Appendix A.

(The meeting started at 6.00 pm
and ended at 6.30 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Scrutiny Board

(to be confirmed at the next meeting)

Date: Wednesday, 23 September 2015

Venue: Collingwood Room - Civic Offices, Fareham

PRESENT:

Councillor D C S Swanbrow (Chairman)

Councillor Mrs S M Bayford (Vice-Chairman)

Councillors: B Bayford, Mrs M E Ellerton, L Keeble, A Mandry,
Mrs S Pankhurst, D L Steadman (deputising for Mrs C L A
Hockley) and P W Whittle, JP



1. APOLOGY FOR ABSENCE

An apology for absence was received from Councillor Mrs C L A Hockley.

2. MINUTES

It was AGREED that the minutes of the meeting of the Scrutiny Board held on 25 June 2015 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

The Chairman made an announcement concerning the September 2015 edition of the employees' newsletter, which gave details of a proposed reorganisation of the Council's Senior Management Structure that was due to be considered by the Council at its meeting on 15 October 2015. The proposal included the deletion of the post of Director of Community. Subject to the approval of the proposal, the Director of Community, Martyn George, would be taking early retirement

The Chairman, on behalf of the Board, thanked Martyn George for all his work and help and wished him a very enjoyable retirement.

4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS

There were no declarations of interest or disclosures of advice or directions.

5. DEPUTATIONS

There were no deputations made at this meeting.

6. MINUTES - POLICY DEVELOPMENT AND REVIEW PANELS

The Board was asked to receive the minutes of the meetings of Policy Development and Review Panels held since 18 June 2015 (minute 16 of the meeting of the Council held on 18 June 2015 refers). It was noted that the Chairman had sent an e-mail to all members of the Council reminding them of the Council's decision and that, if they did not attend the meeting, they could e-mail any questions about the minutes to him by 18:00 hours on the day before the day of the meeting. It was further noted that the Chairman had not received any such questions.

(i) Streetscene PDR Panel 16/7/15

The Chairman of the Streetscene Policy Development and Review Panel, Councillor L Keeble, was invited to present the minutes of the meeting held on 16 July 2015.

It was AGREED that the minutes be received.

(ii) Health and Housing PDR Panel 23/7/15

The Chairman of the Health and Housing Policy Development and Review Panel, Councillor B Bayford, was invited to present the minutes of the meeting held on 23 July 2015.

It was AGREED that:-

- (a) the Council be advised of the Board's view of the importance of district council involvement in health matters despite the official responsibility lying with the County Council and its concern that the proposed revised senior management structure does not identify a senior officer with responsibility for health matters; and
- (b) the minutes be received.

(iii) Public Protection PDR Panel 28/7/15

The Chairman of the Public Protection Policy Development and Review Panel, Councillor Mrs M E Ellerton, was invited to present the minutes of the meeting held on 28 July 2015.

It was AGREED that the minutes be received.

7. REVIEW OF THE BOARD'S WORK PROGRAMME

The Board considered a report by the Director of Finance and Resources on its work programme for 2015/16.

It was reported that the Chief Executive Officer had received a letter from the Chief Officer of Hampshire and Rescue Service offering to provide a direct briefing on the proposals for reform to the Fire and Rescue Service in response to the financial challenges faced by the service and to adapt to the needs of the community.

It was AGREED that:-

- (a) the Chief Officer of Hampshire Fire and Rescue Service be invited to attend the meeting on 19 November 2015 to brief members on the proposals for change to the service;
- (b) the Presentation by, and questioning of, the Executive Member for Public Protection item scheduled for 19 November 2015 be deferred to 14 January 2016;
- (c) subject to (a) and (b) above, the work programme for 2015/16, as shown in Appendix A to the report, be confirmed; and
- (d) the progress on actions since the last meeting of the Board, as shown in Appendix B to the report, be noted.

8. REVIEW OF DRAFT MEDIUM TERM FINANCE STRATEGY

The Board considered a report by the Director of Finance and Resources on the Review of the Draft Medium Term Finance Strategy.

Members were invited to consider the review of the Finance Strategy and to note that any comments would be reported to the Executive when the strategy document was submitted for consideration at the Executive meeting on 12 October 2015.

It was AGREED that the report be noted.

9. EXECUTIVE BUSINESS

The Chairman invited members to indicate if they wished to consider any other item of business dealt with by the Executive since the last meeting of the Board. There were no other items of Executive business considered.

(The meeting started at 6.00pm
and ended at 7.06pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Planning Committee

(to be confirmed at the next meeting)

Date: Wednesday, 22 July 2015

Venue: Collingwood Room - Civic Offices

PRESENT:

N J Walker (Chairman)

A Mandry (Vice-Chairman)

Councillors: T M Cartwright, MBE, K D Evans, M J Ford, JP, R H Price, JP,
D C S Swanbrow, L Keeble (deputising for B Bayford) and
Mrs C L A Hockley (deputising for P J Davies)

Also Present: Councillor Mrs P M Bryant (Item 7(2))



1. APOLOGIES FOR ABSENCE

Apologies of absence were received from Councillors B Bayford and P J Davies.

2. MINUTES OF PREVIOUS MEETING

RESOLVED that the minutes of the Planning Committee held on 24 June 2015 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements.

4. DECLARATIONS OF INTEREST

There were no declarations of interest made at this meeting.

5. DEPUTATIONS

The Committee received a deputation from the following in respect of the applications indicated and were thanked accordingly.

Name	Spokesperson representing the persons listed	Subject	Supporting or Opposing the Application	Minute No/ Application No/Page No
Mr T Sylvester		Land North of Whiteley Botley Road – Consultation on Proposed Development	Opposing	Item 1 N/15/003 Page 13
Mr S Vass		-Ditto-	- Ditto -	- Ditto -
Mr A Lamb		- Ditto -	- Ditto -	- Ditto -
Mr R Grant		- Ditto -	- Ditto -	- Ditto -
ZONE 1 – 2pm				
ZONE 2 – 2pm				
Mrs J Foster		39 Funtley Road – Two storey front and rear extensions and new first floor window in existing southern elevation.	Opposing	Item 2 P/15/0483/FP Page 26

Mr D Hepple		- Ditto -	Supporting	- Ditto -
ZONE 3 – 2pm				

6. PLANNING ACTUAL REVENUE EXPENDITURE 2014-15

The Committee considered a report by the Director of Finance and Resources on the actual Planning revenue expenditure for 2014/15.

RESOLVED that the Committee notes the content of the report.

7. PLANNING APPLICATIONS AND MISCELLANEOUS MATTERS INCLUDING AN UPDATE ON PLANNING APPEALS

The Committee noted a report by the Director of Planning and Development on the development control matter applications and miscellaneous matters, including information on Planning Appeals. An Update Report was tabled at the meeting.

(1) N/15/0003 - LAND NORTH OF WHITELEY BOTLEY ROAD CURBRIDGE

The Committee received the deputations referred to in minute 5 above.

The Committee’s attention was drawn to the Update Report which contained the following information:- *Correspondence has been received from Burrige and Swanwick Residents Association advising that they have sent two objections directly to Winchester City Council in relation to the proposed development.*

They advise that many of their concerns have been covered by the committee report however they have asked for the following points to be considered:

- 1. We fully support your requirement for a ban on all construction traffic but are still unclear as to how this will be applied and be successful especially in the early phases of development.*
- 2. We feel very strongly about the low grade of roads through the development. We expect Whietely Way to be the main expressway route from the north through to the M27, not an estate road. We expect that if this is achievable that Botley Road can then be downgraded in the future and if necessary be the subject of traffic calming measures.*
- 3. We have objected to the design of the northerly junction of Whiteley Way onto Botley Road. This junction should make the Whiteley Way route a priority with the Botley Road being a turn off, thereby encouraging traffic to use Whiteley Way as the main thoroughway.*

4. Any plan to remove or significantly decrease bicycle traffic from Botley Road will remove a major risk of a serious accident.

A motion was proposed and seconded that the Committee OBJECT to the application on the grounds listed in the report, as varied and added to by the following:

i) Whiteley Way should be delivered in year 1 of the development rather than year 6 as proposed: delays in providing these connecting roads will result in increased levels of traffic using junction 9 and Yew Tree Drive, increasing the impact upon residents living closer to the latter road;

ii) Fareham Borough Council should be given the opportunity to comment upon Hampshire County Council (Highways) final comments when submitted:

iii) comment (iii) of the report be reworded to state 'buildings that adjoin Fareham must be no more than 2-2.5 storeys high'; and

iv) comment (iv) of the report be revised to say 'Fareham Borough Council is concerned there is no employment allocation within the proposed development and the development removes the existing employment opportunities at Bury Farm. This Council would wish to see the existing businesses currently sited at Bury Far, retained in their current location with the route of Bluebell Way realigned. If this is not achievable an alternative employment site of a similar scale should be provided close to the existing site.

RESOLVED that the Committee OBJECT to the proposed application on the grounds listed in the report, as varied and added to by the following;

i) Whiteley Way should be delivered in year 1 of the development rather than year 6 as proposed; delays in providing these connecting roads will result in increased levels of traffic using junction 9 and Yew Tree Drive, increasing the impact upon residents living closer to the latter road;

ii) Fareham Borough Council should be given the opportunity to comment upon Hampshire County Council (Highways) final comments when submitted;

iii) comment (iii) of the report be reworded to state 'buildings that adjoin Fareham must be no more than 2-2.5 storeys high'; and

iv) comment (iv) of the report be revised to say 'Fareham Borough Council is concerned there is no employment allocation within the proposed development and the development removes the existing employment opportunities at Bury Farm. This Council would wish to see the existing businesses currently sited at Bury Farm retained in their current location with the route of Bluebell Way realigned. If this is not achievable an alternative employment site of a similar scale should be provided close to the existing site.

(2) P/15/0483/FP - 39 FUNTLEY HILL FAREHAM PO16 7UY

The Committee received the deputations referred to in minute 5 above.

At the invitation of the Chairman, Councillor Mrs Bryant addressed the Committee on this item.

Members of the Committee raised concerns over the adverse effect of the proposed rear extension on the light to and outlook from the neighbouring property at 41 Funtley Hill. Members noted that the distance between the two storey extension and windows in the southern elevation of no. 41 did not meet the minimum recommended distance given in the Council's approved Extension Design Guide and did not consider that there were any material planning considerations which outweighed the provisions of the development plan.

A motion was proposed and seconded that the application be refused was voted on and CARRIED.

(Voting: 9 in favour; 0 against)

RESOLVED that PLANNING PERMISSION be REFUSED.

Reasons for Refusal:

The rear extension is contrary to Policy DSP3 of the adopted Fareham Borough Local Plan Part 2: Development Sites and Policies and the approved Extension Design Guide in that the proposed rear extension would have an adverse impact on the light to and outlook from the neighbouring property 41 Funtley Hill.

(3) P/15/0463/FP - THE CUCKOO PINT 120 CUCKOO LANE FAREHAM PO14 3QP

Upon being proposed and seconded, the officer recommendation to grant planning permission, subject to the conditions in the report, was voted on and CARRIED.

(Voting: 9 in favour; 0 against)

RESOLVED that, subject to the conditions in the report, PLANNING PERMISSION be granted.

(4) P/15/0579/FP - 40 SOLENT ROAD HILL HEAD FAREHAM PO14 3LD

Upon being proposed and seconded, the Officer recommendation to grant planning permission, subject to the conditions in the report, was voted on and CARRIED.

(Voting: 9 in favour; 0 against)

RESOLVED that, subject to the conditions in the report, PLANNING PERMISSION be granted.

(5) Planning Appeals

The Committee noted the information in the report.

(6) UPDATE REPORT

The Update Report was tabled at the meeting and considered with the relevant agenda item.

(The meeting started at 2.00 pm
and ended at 3.27 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Planning Committee

(to be confirmed at the next meeting)

Date: Thursday, 23 July 2015

Venue: Solent Room - Ferneham Hall

PRESENT:

Councillor N J Walker (Chairman)

Councillor A Mandry (Vice-Chairman)

Councillors: B Bayford, T M Cartwright, MBE, P J Davies, K D Evans,
M J Ford, JP, R H Price, JP and D C S Swanbrow

Also Present: Councillors D J Norris and Miss S M Bell (item 5)



1. APOLOGIES FOR ABSENCE

There were no apologies of absence for this meeting.

2. CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements.

3. DECLARATIONS OF INTEREST

There were no declarations of interest made at this meeting.

4. DEPUTATIONS

The Committee a deputation from the following in respect of the applications indicated and were thanked accordingly.

Name	Spokesperson representing the persons listed	Subject	Supporting or Opposing the Application	Minute No/ Application No/Page No
Mr M Rees		Units 1-4 & 18 Castle Trading Estate Fareham – Demolition of existing buildings and erection of Lidl Food Store with 70 Car Park Spaces	Opposing	Item 5 P/14/1187/FP Pg 1
Mr S Cunningham	Mr P Stich Mr J Clark Mr M Brooks Mrs M Jones	- Ditto -	Supporting	- Ditto -
Mr J Gratton (Applicant)		- Ditto -	- Ditto -	- Ditto -

5. DEVELOPMENT CONTROL

The Committee received the deputations referred to in Minute 4 above.

At the invitation of the Chairman Councillors Miss Bell and Norris addressed the Committee on this item.

The Committee's attention was drawn to the Update Report which contained the following information:-

HIGHWAYS:

In addition to the highway matters addressed in the report, the following matters are clarified for the Committee:

In terms of the new improved signals at the A27 junction; the Highway Authority will seek to understand the Trafalgar Wharf scheme when it has been developed and identify whether it has any impact on the Highway Authority's road network. This will require one of the developers to model both junctions to determine what level of any interaction there would be between them.

The Highway Authority's Intelligent Transport Systems officers have been in discussion with their Portsmouth City Council counterparts concerning the Trafalgar Wharf development and are in agreement that these two junctions need to have some form of linking which should strongly work towards providing progression along the A27 tidally.

DISTRICT CENTRE ENHANCEMENTS:

The main agenda sets out that the impact of the proposed Lidl store would not have a "significantly adverse" impact upon the vitality of the district centre at Portchester.

However, it is acknowledged that there would be some adverse impact as a consequence of this proposal. Officers have, therefore, been exploring the opportunities to increase the attractiveness of the Portchester District Centre to shoppers through environmental improvements funded by the applicant.

It has been agreed that the applicant will provide a financial contribution towards environmental improvements to the District Centre. The contribution would be secured by means of an agreement pursuant to Section 106 of the Town and Country Planning Act 1990.

The Community Infrastructure Levy (CIL) Regulations 2010 came into effect on the 6th April 2010. From that date, Regulation 122(2) provides that a planning obligation can only constitute a reason for granting consent if the obligation is:

- (a) necessary to make the development acceptable in planning terms;*
- (b) directly related to the development; and*
- (c) fairly and reasonably related in scale and kind to the development.*

All applications finally determined after the 6th April 2010 must clearly demonstrate that any planning obligation that is used to justify the grant of consent must meet the three tests. The same tests are repeated in paragraph 204 of the NPPF.

The commentary on retail impact sets out that there will be an impact on the Portchester District Centre as a result of this development. It is also noted that the policy test in DSP37 is slightly different to the NPPF in that it seeks to ensure there is no "adverse" impact rather than an impact that is "significantly adverse" as per the NPPF. As such it is considered reasonable that an opportunity to enhance the shopping environment for users of the Portchester District Centre would be "...necessary to make the development acceptable in planning terms". Similarly the retail impact work undertaken has focused on the Portchester District Centre as the key center to be affected by the

development such that the required obligation is "...directly related to the proposal".

Officers have investigated a number of opportunities for the enhancement of the shopping environment at the Portchester District Centre as well as estimating the construction costs of these enhancement opportunities. The research into this cost is considered "...to be fairly and reasonably related in scale and kind to the development" such that the tests in paragraph 204 of the NPPF would be met by an obligation.

The recommendation is adjusted to ensure that this obligation is secured in the s106 agreement.

AMENDED RECOMMENDATION:

Subject to the applicant/owner first entering into a planning obligation under Section 106 of the Town and Country Planning Act 1990 on terms drafted by the Borough Solicitor (and agreed with the Solicitor to the County Council) to secure:

- A) Bonded framework travel plan
- B) Off site highway improvements to the A27 / Castle Trading Estate
- C) Dedication of land as public highway and the provision of the 3.0m wide footway on the northern site boundary.
- D) Financial Contribution towards enhancements of the shopping environment at Portchester District Centre.

Then PERMISSION subject to conditions:

01. The development shall begin before the expiry date of three years from the date of this decision notice.

REASON: To comply with Section 91 of the Town and Country Planning Act 1990.

02. The development shall be carried out in accordance with the following approved documents:

- 9354/T/01-01 Revision A Topographic Survey & Underground Services Study
- 4621.005 Revision B Proposed Access Arrangements
- 4621.008 Revision B Proposed Off Site Highway Improvements
- SK005 Location Plan
- SK005 Proposed Store Plan
- SK006 Proposed Elevations
- SK100 Proposed Site Plan Alternative Option
- 1128 Landscaping Scheme

03. No development shall take place above damp proof course (dpc) until details of all external materials to be used in the construction of the building hereby permitted have been submitted to and approved by the local planning authority. The development shall be carried out in accordance with the approved details.

REASON: To secure the satisfactory appearance of the development in accordance with Policy CS17 of the Adopted Fareham Borough Core Strategy.

04. No development shall take place until a construction method statement has been submitted to and approved in writing by the Local Planning Authority. The method statement shall provide for:

- parking for site vehicles and contractors;
- the management and coordination of deliveries of plant and materials and the disposing of waste resulting from demolition and or construction activities so as to avoid undue interference with the operation of the public highway, particularly during the Monday to Friday AM peak. (08.00 to 09.00) and PM peak (16.30 to 18.00) periods.
- areas for loading and unloading;
- security hoarding position and any public viewing platforms (if necessary);
- site office location;
- construction lighting details;
- wheel washing facilities;
- dust and dirt control measures;
- a scheme for the recycling of construction waste; and
- vegetation clearance details

The development shall be carried out in accordance with the approved details.

REASON: To ensure that the construction period does not have a detrimental impact upon the environment or highway safety in accordance with Policies CS5, CS12, CS14 and CS17 of the Adopted Fareham Borough Core Strategy.

05. The store hereby approved shall not open until the applicant/developer has completed the off site highway works as detailed in drawing number 4621.008 Revision B "Proposed Off Site Highway Improvements" and drawing 4621.005 Revision B "Proposed Accesss Arrangements" as referred to within the legal agreement pursuant to section 106 of the Town and Country Planning Act 1990, as amended, associated with this permission.

REASON: In the interest of highway safety and policy CS5 of the Fareham Borough Core Strategy.

06. Prior to the demolition of the existing building on the site an asbestos survey for the existing building and a demolition method statement to protect against risks from the release of asbestos fibres during demolition shall be submitted to and approved in writing by the Local Planning Authority. Demolition shall be undertaken in accordance with the approved details.

REASON: To ensure that the construction period does not have a detrimental impact upon the environment and amenities in accordance with Policy CS17 of the Adopted Fareham Borough Core Strategy.

07. Prior to work on the building foundations or water services being laid (which ever is the sooner):

a) Additional intrusive ground investigations and an assessment of the risks posed to human health, the building fabric and the wider environment including water resources shall be carried out. The methodology for the investigation shall first be submitted to and approved in writing by the Local Planning Authority; and

b) The results of the additional investigation and where required, a strategy of remedial measures and detailed method statement to address identified risks, shall be submitted to and approved in writing by the Local Planning Authority. The Strategy shall include the nomination of a competent person to oversee the implementation of any remediation measures.

The development shall be carried out in accordance with the approved details.

REASON: To ensure that the construction period does not have a detrimental impact upon the environment and amenities in accordance with Policy CS17 of the Adopted Fareham Borough Core Strategy.

08. The store hereby approved shall not open until the scheme of remedial measures (pursuant to condition 07b above) have been fully implemented with verification of the installation of the mitigation measures submitted to and approved in writing by the Local Planning Authority prior to first occupation. The verification shall include photographic evidence and "as built" drawings.

REASON: To ensure that the construction period does not have a detrimental impact upon the environment and amenities in accordance with Policy CS17 of the Adopted Fareham Borough Core Strategy.

09. No piling or any other foundation designs using penetrative construction methods shall be used on site unless details of the use of any necessary equipment/plant has been submitted and approved in writing by the Local Planning Authority. The development shall be undertaken in accordance with the approved details. The details approved shall include a noise and vibration assessment and a scheme of mitigation measures.

REASON: To ensure that the construction period does not have a detrimental impact upon the environment and amenities in accordance with Policy CS17 of the Adopted Fareham Borough Core Strategy.

10. The site shall be monitored during construction for evidence of previously unidentified contamination. If suspected contamination is encountered then further development shall be carried out in the affected area(s) until investigation and remediation measures have been agreed in writing by the Local Planning Authority.

REASON: To ensure any land contamination not previously identified is assessed and remediated so as to not present any significant risks to human health or the wider environment in accordance with Policy CS17 of the Adopted Fareham Borough Core Strategy.

11. Details of any external lighting shall be submitted to and approved in writing by the Local Planning Authority prior to its installation on the site. The lighting will be installed in accordance with the approved details.

REASON: To secure the satisfactory appearance of the development in accordance with Policy CS17 of the Adopted Fareham Core Strategy.

12. The store hereby permitted shall only be used for a hard discount food store. This is defined as a store which is characterised by; non-food ranges promoted through "weekly specials", dominance of private or "exclusive" labels with few national brands, selling a limited range of products (less than 3,500 product lines which can be demonstrated through the availability of stock keeping records as requested), significantly cheaper products in terms of average price than all other multiple food retailers. No use other than a hard discount food store as outlined above shall occupy the premises unless an express planning permission for an alternative use is granted by the Local Planning Authority.

REASON: In the interest of preserving the vitality and viability of Portchester District Centre in accordance with policy DSP37 of the Fareham Borough Local Plan Part 2 Development Sites and Policies.

13. Notwithstanding the provisions of the Town and Country Planning (Use Classes) (Amendment) (England) Order 2015 (Or any Order revoking and re-enacting that Order), the discount food store hereby approved shall only have a maximum of twenty five percent (25%) of the total floor space used for the sale of the following goods:

- i) Clothing and footwear, fashion accessories including handbags and luggage, watches and jewellery;
- ii) Pharmaceutical and personal care products (including perfumes, toiletries, spectacles and contact lenses;
- iii) Books, music records and CD's, DVD's and other recorded media; and
- iv) Toys

REASON: In the interest of preserving the vitality of Portchester District Centre in accordance with policy DSP37 of the Fareham Borough Local Plan Part 2 Development Sites and Policies.

14. The store hereby approved shall not open until vehicular access to the site and parking layout as shown on drawing 4621.005 Revision B "Proposed Access Arrangements" has been constructed and provided in accordance with the approved plans.

REASON: In the interests of highway safety and in accordance with Policy CS5 of the Fareham Borough Core Strategy.

15. All construction work in relation to the development hereby approved, including works of demolition or preparation prior to operations, shall only take place between the hours of 08.00 hours and 18.00 hours Monday to Friday and 08.00 hours and 1300 hours Saturdays and at no time on Sundays and recognised bank/public holidays.

REASON: To ensure that the construction period does not have a detrimental impact upon the environment and amenities in accordance with Policy CS17 of the Adopted Fareham Borough Core Strategy.

16. Notwithstanding the provisions of the Town and Country Planning (General Permitted Development) (England) Order 2015 (Or any Order revoking and re-enacting that Order) no vehicular or pedestrian access other than those shown on the approved plans shall be formed to the site.

REASON: In the interests of highway safety and in accordance with Policy CS5 of the Fareham Borough Core Strategy.

17. No materials obtained from site clearance or from construction works shall be burnt on the site.

REASON: To ensure that the construction period does not have a detrimental impact upon the environment and amenities in accordance with Policy CS17 of the Adopted Fareham Borough Core Strategy.

18. The development shall be carried out in accordance with section 6 "Recommendations" of the Extended Phase 1 Habitat Survey, prepared by Abricon (reference 010HRHL110) and dated 19th May 2014.

REASON: To ensure that the construction period does not have a detrimental impact upon the environment and amenities in accordance with Policy CS17 of the Adopted Fareham Borough Core Strategy.

19. The development shall be carried out in accordance with detail under the heading "Residual Flood Risk and Mitigation" in the Stuart Michael Associated letter dated 26th February, reference 4621/AKA/amp.

REASON: To ensure that the flood risks are appropriately mitigated against in accordance with Policy CS17 of the Adopted Fareham Borough Core Strategy.

20. The development shall be constructed in order to achieve a BREEAM 'very good' rating.

REASON: To ensure that development is constructed and operates in a sustainable manner in accordance with Policy CS15 of the Adopted Fareham Borough Core Strategy.

21. No deliveries shall be taken at or despatched from the site outside of the hours of 0600 and 2200.

REASON: To ensure that the store operations do not have a detrimental impact upon the environment and amenities in accordance with Policy CS17 of the Adopted Fareham Borough Core Strategy.

22. The use hereby permitted shall not be open to customers outside of the following times:

- Monday – Saturday: 0700 – 2200; and

- Sunday and recognised bank and public holidays: 1000 – 1700

REASON: To ensure that the store operations do not have a detrimental impact upon the environment and amenities in accordance with Policy CS17 of the Adopted Fareham Borough Core Strategy.

Informatives:

01. A formal application for connection to the public sewerage system is required in order to service this development. Please contact Southern Water, Sparrowgrove House, Sparrowgrove, Otterbourne, Hampshire, SO21 2SW (Tel 0330 303 0119) or www.southernwater.co.uk

02. Due to changes in legislation that came into force on 1st October 2011 regarding the future ownership of sewers it is possible that a sewer now deemed to be public could be crossing the application site. Therefore, should any sewer be found during construction an investigation of the sewer will be required to ascertain its condition, the number of properties served and potential means of access before any further works commence on site. The applicant is advised to discuss this matter further with Southern Water, Sparrowgrove House, Sparrowgrove, Otterbourne, Hampshire, SO21 2SW (Tel 0330 303 0119) or www.southernwater.co.uk.

Members sought clarification on how traffic congestion will be managed along the A27 with the installation of the new junction, and taking into account the proposed Trafalgar Wharf development which will increase traffic usage on this road. Members were assured that Hampshire County Highways will be ensuring that all traffic lights are synchronised to prevent traffic congestion.

Upon being proposed and seconded the officer recommendation to grant planning permission, subject to the conditions in the report and update report, was voted on and CARRIED.

(Voting: 9 in favour; 0 against)

RESOLVED that, subject to the conditions in the report and update report, PLANNING PERMISSION be granted.

6. UPDATE REPORT

The Update Report was tabled at the meeting and considered with the relevant agenda item.

(The meeting started at 10.00 am
and ended at 11.10 am).

FAREHAM

BOROUGH COUNCIL

Minutes of the Planning Committee

(to be confirmed at the next meeting)

Date: Wednesday, 19 August 2015

Venue: Collingwood Room - Civic Offices

PRESENT:

Councillor N J Walker (Chairman)

Councillor A Mandry (Vice-Chairman)

Councillors: B Bayford, P J Davies, K D Evans, R H Price, JP,
D C S Swanbrow and Mrs C L A Hockley (deputising for M J
Ford, JP)

**Also
Present:**



1. APOLOGIES FOR ABSENCE

Apologies of absence were received from Councillors T Cartwright and M J Ford, JP.

2. MINUTES OF PREVIOUS MEETING

RESOLVED that the minutes of the Planning Committee held on 22 July 2015 and the Special Planning Committee held on 23 July 2015 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements made at this meeting.

4. DECLARATIONS OF INTEREST

In accordance with Standing Orders and the Council's Code of Conduct Councillor Mrs Hockley declared a non-pecuniary interest in Minute 6 (3) – 27A Catisfield Road, Fareham.

5. DEPUTATIONS

The Committee received deputations from the following in respect of the applications indicated and were thanked accordingly.

Name	Spokesperson representing the persons listed	Subject	Supporting or Opposing the Application	Minute No/ Application No/Page No	TIME (mins)
ZONE 1 – 2pm					
Mr R Cockburn		12 Raley Road, Locks Heath – Proposed two storey side extension, first floor rear extension and elevational improvements including new porch and canopy to the front and alterations to the first floor front window to form a gable feature	Opposing	6(1) P/15/0561/FP Page 18	3
Mr K Brooks		27A Catisfield Road, Fareham – Fell one Horse Chestnut Tree	Supporting	6(3) P/15/0625/TO Page 30	3

		protected by TPO 23			
ZONE 2 – 2pm					
ZONE 3 – 2pm					

6. PLANNING APPLICATIONS AND MISCELLANEOUS MATTERS INCLUDING AN UPDATE ON PLANNING APPEALS

The Committee noted a report by the Director of Planning and Development on the development control matter applications and miscellaneous matters, including information on Planning Appeals. An Update Report was tabled at the meeting.

(1) P/15/0561/FP - 12 RALEY ROAD LOCKS HEATH FAREHAM SO31 6PD

The Committee received the deputation referred to in Minute 4 above.

Upon being proposed and seconded the officer recommendation to grant planning permission, subject to:-

- i) the conditions in the report;
 - ii) all glazing proposed on the northern side elevation to be obscure glazed; and
 - iii) the erection of a fence on the northern boundary adjacent to the side extension in order to maintain privacy for the property at 14 Raley Road.
- Was voted on and CARRIED.
(Voting: 7 in favour; 0 against; 1 abstention)

RESOLVED that subject to:-

- i) the conditions in the report;
 - ii) all glazing proposed on the northern side elevation be obscure glazed; and
 - iii) the erection of a fence on the northern boundary adjacent to the side extension in order to maintain the privacy for the property at 14 Raley Road.
- PLANNING PERMISSION be granted.

(2) P/15/0615/FP - 104 BRIDGE ROAD - LAND TO REAR OF - SARISBURY GREEN FAREHAM SO31 7EP

Upon being proposed and seconded the Officer recommendation to grant planning permission, subject to the conditions in the report, was voted on and CARRIED.

(Voting: 8 in favour; 0 against)

RESOLVED that, subject to the conditions in the report, PLANNING PERMISSION be granted.

(3) P/15/0625/TO - 27A CATISFIELD ROAD FAREHAM HAMPSHIRE PO15 5LT

The received the deputation referred to in Minute 5 above.

Councillor Mrs Hockley declared a non-pecuniary interest in this item as the depute is known to her.

Upon being proposed and seconded, the Officer recommendation to refuse consent to fell the tree was voted on and CARRIED.

(Voting: 7 in favour; 1 against)

RESOLVED that CONSENT to fell the tree be REFUSED.

Reason for Refusal:

The proposed felling of the horse chestnut tree is considered to be contrary to Policy CS4 of the adopted Fareham Borough Core Strategy in that its felling would represent poor arboricultural practice for which there is insufficient justification. Furthermore the suggested felling of the tree would be harmful to the visual amenities and the character of the area.

(4) P/15/0605/FP - 11 LONGFIELD AVENUE FAREHAM HAMPSHIRE PO14 1DA

The Committee's attention was drawn to the update report which contained the following information:- *Since the report was published an additional representation has been received which raises concerns about the loss of parking which would result from the proposed dropped kerb.*

Upon being proposed and seconded the officer recommendation to grant planning permission was voted on and CARRIED.

(Voting: 8 in favour; 0 against)

RESOLVED that PLANNING PERMISSION be granted.

(5) Planning Appeals

The Committee noted the information in the report.

(6) UPDATE REPORT

The Update Report was tabled at the meeting and considered with the relevant agenda item.

(The meeting started at 2.00 pm
and ended at 3.05 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Planning Committee

(to be confirmed at the next meeting)

Date: Wednesday, 16 September 2015

Venue: Collingwood Room - Civic Offices

PRESENT:

Councillor N J Walker (Chairman)

Councillor A Mandry (Vice-Chairman)

Councillors: B Bayford, T M Cartwright, MBE, P J Davies, K D Evans,
M J Ford, JP, R H Price, JP and L Keeble (deputising for D C S
Swanbrow)

**Also
Present:**



1. APOLOGIES FOR ABSENCE

An apology of absence was received from Councillor D C S Swanbrow.

2. MINUTES OF PREVIOUS MEETING

3. CHAIRMAN'S ANNOUNCEMENTS

The Chairman announced that item 7 – Tree Preservation Order No 706 (2015) – 1 Highfield Avenue and Land to the West of 7 Highfield Avenue had been removed from the agenda for this meeting.

4. DECLARATIONS OF INTEREST

In accordance with Standing Orders and the Council's Code of Conduct the following members declared an interest in the applications referred to:-

Name	Application Number/Site	Minute Number
Councillor Price, JP	P/15/0718/CC – Stubbington By Pass Stubbington	6 (2)
Councillor Price, JP	P/15/0717/CC - Newgate Lane Fareham	6 (4)

5. DEPUTATIONS

The Committee received a deputation from the following in respect of the applications indicated and were thanked accordingly.

Name	Spokesperson representing the persons listed	Subject	Supporting or Opposing the Application	Minute No/ Application No/Page No	TIME (mins)
ZONE 1 – 2pm					
Mr N Crane		49 Home Rule Road, Locks Heath – Erection of a two storey rear extension	Opposing	Item 1 P/15/0671/FP Page 7	3
Mr M Cottam		-ditto-	Supporting	-ditto-	3
ZONE 2 – 2pm					

ZONE 3 – 2pm					

6. PLANNING APPLICATIONS AND MISCELLANEOUS MATTERS INCLUDING AN UPDATE ON PLANNING APPEALS

The Committee noted a report by the Director of Planning and Development on the development control matter applications and miscellaneous matters, including information on Planning Appeals. An Update Report was tabled at the meeting.

(1) P/15/0671/FP - 49 HOME RULE ROAD LOCKS HEATH SOUTHAMPTON SO31 6LH

The Committee received the deputations referred to in minute 5 above.

Upon being proposed and seconded, the officer recommendation to grant planning permission, subject to the conditions in the report, was voted on and CARRIED.

(Voting: 9 in favour; 0 against)

RESOLVED that, subject to the conditions in the report, PLANNING PERMISSION be granted.

(2) P/15/0718/CC - STUBBINGTON BY PASS STUBBINGTON HAMPSHIRE

Councillor Price, JP declared a non-pecuniary interest in this item as he is a member of the Regulatory Committee at Hampshire County Council which is the Committee that will be deciding this application.

The Committee’s attention was drawn to the Update Report which contained the following information:-

COMMENTS FROM THE APPLICANT

The Applicant has provided further commentary in response to the Director of Planning & Development (Highways) consultation. The matters raised are mostly detailed points that will be addressed through the detailed design stage.

CONSULTATIONS:

Director of Planning & Development (Ecology): No objection subject to conditions.

“I am satisfied that the thorough and professional survey work undertaken at the site has enabled the development of a function mitigation strategy which is appropriate for the identified impacts”.

Director of Community (Environmental Health – Pollution): No objection on noise grounds subject to conditions.

REPRESENTATIONS:

One further letter of objection received on behalf of the occupier of Newlands Farm. A copy has also been sent to HCC:

- The application submits that this is sustainable as defined by the NPPF, but we beg to differ.*
- So far as the occupants of Newlands Farm is concerned, the scheme is lacking creative detail and will not enhance and improve the place in which the occupants of the farm live their lives.*
- It is not sustainable development if a scheme, particularly one of this magnitude, does not provide a good standard of amenity for the occupants of the farm.*
- Reducing the traffic in Stubbington must not be at our expense.*
- The application is unclear at the actual acoustic fence and bund heights with differences in height referred to in the application.*
- The land around the farm is wet in winter and the road drainage should be designed to help.*
- A footpath around the farm has not been assessed or indicated for diversion.*

PLANNING CONSIDERATIONS:

The Ecology consultation response notes that the impact upon protected species is such that any harm can be mitigated through appropriate mitigation strategies.

However the detailed survey work that accompanies the application does indicate that the proposal will require the loss of bat roosts.

Local Planning Authorities are required to engage with the Habitats Regulations when considering planning applications affecting protected species. Planning permission should not be granted if:

- a) the development is likely to result in a breach of the EU Directive, and*
- b) is unlikely to be granted an EPS licence from Natural England to allow the development to proceed under a derogation from the law.*

The application is supported by detailed Ecological Assessments within the Environmental Statement which indicate that the proposal will result in the loss of bat roosts. The loss of the roosts would mean an offence under the Regulations is likely. Given that there is a breach of the EU Directive then the next consideration is that of will the development get a European Protected Species (EPS) licence?

An EPS licence can only be granted if the development proposal is able to meet three tests:

- 1. the consented operation must be for 'preserving public health or public safety or other imperative reasons of overriding public interest including those of a social or economic nature and beneficial consequences of primary importance for the environment'; (Regulation 53(2)(e))*
- 2. there must be 'no satisfactory alternative' (Regulation 53(9)(a)); and*

3. the action authorised 'will not be detrimental to the maintenance of the population of the species concerned at a favourable conservation status in their natural range' (Regulation 53(9)(b)).

Ultimately it is for the determining body (HCC) to ensure compliance with the three tests, however as the Local Planning Authority, it is also appropriate that the tests be considered in forming the Consultation response back to HCC.

"The Purpose Test":

This application will provide much needed and wanted local infrastructure that would help the Borough manage the heavy traffic flows through the area on to the strategic road network. The provision of the bypass is considered to be of overriding public interest for traffic management. The infrastructure requirements of the area are considered to address the first test.

"The No Satisfactory Alternative Test":

The roosts to be lost are within Hollam Cottages and stables which are to be demolished to construct the road. The buildings are in a poor condition already and if retained. The existing buildings will need some improvements in terms of efficiency and modernization with the result that the bat roosts may well be either disturbed, or destroyed in any event.

"The Favourable Conservation Status Test":

It is proposed to compensate for the bat roost loss through the incorporation of a good range of new roosting opportunities in the form of bat boxes integral to replacement built structures for Hollam Cottage and stables. Consultations with the Ecologist has confirmed that provided these mitigation proposals are secured by planning condition, the favourable conservation status of the bat population will be maintained and a EPS licence is likely to be granted.

AMENDED RECOMMENDATION:

Additional conditions to those in the main agenda as a result of the consultation responses now received:

15) Post construction noise monitoring shall be completed within 3 months of the scheme coming into use (the scope and duration of the monitoring to be agreed with the LPA)

16) A detailed ecology mitigation strategy is to be submitted and approved in writing in line with the outline measures proposed within Chapter 9 of the Environmental Statement. The ecology statement will provide mitigation for:

- reptiles*
- badgers; and*
- nesting birds;*

17) The development shall be carried out in accordance with the detailed Water Vole Mitigation Strategy.

18) The development shall be carried out in accordance with the outline method statement provided in Appendix 9.5b and Chapter 9 of the Environmental Statement to ensure bats are not disturbed, killed or injured,

together with new roosting opportunities to be provided in the form of bat boxes integral to replacement built structures for Hollam Cottage and stables.

19) Landscape Management Scheme to ensure planting establishes and functions as a screen but also as an ecological resource.

Upon being proposed and seconded, the officer recommendation to support the application, subject to the following:-

- 1) That the bypass will not be lit other than at junctions;
- 2) Measures are put in place to ensure that the bypass will not increase surface water flooding problems to neighbouring land and land in Stubbington;
- 3) That the Stubbington Residents and Borough Council are fully consulted and appraised on any traffic calming measures to be implemented in the village.

And the imposition of suitably worded planning conditions as per the main agenda and update paper, was voted on and CARRIED.
(Voting: 7 in favour; 2 against)

RESOLVED that, subject to the following:-

- 1) That the bypass will not be lit other than at junctions;
- 2) Measures are put in place to ensure that the bypass will not increase surface water flooding problems to neighbouring land and land in Stubbington; and
- 3) That the Stubbington Residents and Borough Council are fully consulted and appraised on any traffic calming measures to be implemented in the village;

And the imposition of suitably worded planning conditions as per the main agenda and update paper, SUPPORT be given for the planning application.

(3) P/15/0771/FP - CASTLE TRADING ESTATE EAST STREET

Upon being proposed and seconded the officer recommendation to grant planning permission, subject to the conditions in the report, was voted on and CARRIED.

(Voting: 9 in favour; 0 against)

RESOLVED that, subject to the conditions in the report, PLANNING PERMISSION be granted.

(4) P/15/0717/CC - NEWGATE LANE FAREHAM HAMPSHIRE

Councillor Price, JP declared a non-pecuniary interest in this item as he is a member of the Regulatory Committee at Hampshire County Council which is the Committee that will be deciding this application.

The Committee's attention was drawn to the Update Report which contained the following information:-

COMMENTS FROM THE APPLICANT:

The Applicant has provided further commentary in response to the Director of Planning & Development (Highways) consultation. The matters raised are mostly detailed points that will be addressed through the detailed design stage.

The Applicant has also indicated that discussions have taken place with the MOD with regard to the replacement of the formal sports provision lost as a consequence of the road alignment.

REPRESENTATIONS:

Two letters have been sent to HCC and copied to FBC from two land owners affected by the new road:

- The application for the new road is supported in principle*
- But an objection is raised in the absence of any meaningful discussion between HCC and the land owners regarding the provision of access to the adjoining land. Any decision should be stopped until these discussions are concluded.*
- The Land in question is being promoted as housing site to FBC through the Local Plan Review.*

CONSULTATIONS:

Director of Planning & Development (Ecology): No objection subject to conditions. "I am satisfied that the thorough and professional survey work undertaken at the site has enabled the development of a function mitigation strategy which is appropriate for the identified impacts".

Director of Community (Environmental Health – Pollution): No objection on noise grounds subject to conditions.

AMENDED RECOMMENDATION:

Additional conditions to those in the main agenda as a result of the consultation responses now received:

14) Post construction noise monitoring shall be completed within 3 months of the scheme coming into use (the scope and duration of the monitoring to be agreed with the LPA)

15) A detailed ecology mitigation strategy is to be submitted and approved in writing in line with the outline measures proposed within Chapter 9 of the Environmental Statement. The ecology statement will provide mitigation for:

- reptiles;*
- badgers; and*
- nesting birds.*

16) Landscape Management scheme to ensure planting establishes and functions as a screen but also as an ecological resource.

Upon being proposed and seconded, the officer recommendation to support the application, subject to the conditions in the report and update report, was voted on and CARRIED.

(Voting: 8 in favour; 0 against; 1 abstention)

RESOLVED that, subject to the conditions in the report and update report, the Committee SUPPORT the application.

(5) Planning Appeals

The Committee noted the information in the report.

(6) UPDATE REPORT

The Update Report was tabled at the meeting and considered with the relevant agenda item.

7. TREE PRESERVATION ORDER NO 706 (2015) - 1 HIGHFIELD AVENUE AND LAND TO THE WEST OF 7 HIGHFIELD AVENUE

This item was withdrawn from the agenda.

8. TREE PRESERVATION ORDERS

The Committee considered the confirmation of the following Fareham Tree Preservation Order(s), which had been made by officers under delegated powers and to which no formal objections had been received.

Fareham Tree Preservation Order No 707 (2015) – Locks Heath Service Station, 79 Bridge Road, Park Gate.

Order made on 26 June 2015 for which there were no objections.

RESOLVED that Fareham Tree Preservation Order No be confirmed and made and served.

(The meeting started at 2.30 pm and ended at 4.10 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Audit and Governance Committee (to be confirmed at the next meeting)

Date: Monday, 21 September 2015

Venue: Collingwood Room - Civic Offices

PRESENT:

Councillor T G Knight (Chairman)

Councillor G Fazackarley (Vice-Chairman)

Councillors: Miss T G Harper, D L Steadman, C J Wood, L Keeble
(deputising for P J Davies) and D J Norris (deputising for P W
Whittle, JP)

**Also
Present:**



1. APOLOGIES

Apologies of absence were received from Councillors P J Davies and P W Whittle, JP.

2. MINUTES

RESOLVED that the minutes of the Audit and Governance Committee held on 29 June 2015 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

The Chairman welcomed to the meeting Kate Handy and Martin Young from Ernst & Young (External Auditors).

4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS

There were no declarations of interest made at this meeting.

5. DEPUTATIONS

There were no deputations made at this meeting.

6. OVERVIEW OF COMPLAINTS AGAINST THE COUNCIL

The Committee considered a report by Director of Finance and Resources on an overview of complaints against the Council.

RESOLVED that the content of the report be noted.

7. EXTERNAL AUDIT - AUDIT RESULTS REPORT

The Committee considered a report by the Director of Finance and Resources on the External Auditors Audit Results.

RESOLVED that the Committee notes:-

- (a) the content of the Annual Results Report, as set out in Appendix A of the report;
- (b) the Director of Finance and Resources and the Chairman of the Audit and Governance Committee sign the Letter of Representation, as set out in Appendix B to the report.

8. STATEMENT OF ACCOUNTS

The Committee considered a report by the Director of Finance and Resources on the Statement of Accounts.

The Chairman addressed the Committee to advise them that there was a proposed change to the recommendation on the report, which should now

read 'That the Statement of Accounts for 2014/15, attached at Appendix A, be approved and published by 30 September, subject to the remaining outstanding matters of audit being resolved without amendment.

In the event that amendments are deemed necessary by the Director of Finance and Resources, that these are made in consultation with the Chairman of the Audit and Governance Committee, and the Accounts be re-signed prior to publication'.

RESOLVED that the Statement of Accounts for 2014/15, attached at Appendix A, be approved and published by 30 September, subject to the remaining outstanding matters of audit being resolved without amendment.

In the event that amendments are deemed necessary by the Director of Finance and Resources, that these are made in consultation with the Chairman of the Audit and Governance Committee, and the Accounts be re-signed prior to publication.

9. QUARTERLY AUDIT REPORT

The Committee received a report by the Director of Finance and Resources which gave an update on the quarterly internal audit progress.

RESOLVED that the Committee note the progress and findings that have arisen from the Internal Audit work.

10. HEAD OF AUDIT'S ANNUAL OPINION

The Committee considered a report by the Director of Finance and Resources on the Head of Audit's Annual Opinion.

RESOLVED that the Committee note the content of the report as a source of evidence for the 2014/15 Annual Governance Statement.

11. REVIEW OF MEMBERS TRAINING AND DEVELOPMENT AND DETERMINATION OF PROGRAMME

The Committee considered a report by the Director of Finance and Resources on a review of Members training and development and determination of the programme.

The report was presented by the Democratic Services Manager who took suggestions from Members on what to include in the training.

Councillor Wood suggested that as part of the induction pack, a list of Council services and who to contact for these services should be provided to help new Councillors identify who to contact with an enquiry. In addition to this he also suggested that there is a live running document containing this information which all Councillors can access which will be continually updated with any of the changes that occur within departments and with people.

Councillor Miss Harper suggested that the new member induction training also be open to all current Members as they may find it useful as a refresher training for them.

Councillor Keeble suggested that Councillor emails contain the Councillor's picture on them as Officer ones do, as this will help Officers and members of the public to identify new Councillors.

The Chairman addressed the Panel on this item and suggested that group parties should have a buddy system to help guide new members in their role as a Councillor.

RESOLVED that the Committee:-

- (a) approves the framework for the 2015/16 programme as set out in Appendix A of the report;
- (b) approves the new Member induction programme as set out in Appendix B; and
- (c) recommends that Group Leaders note the suggestion made by the Committee for a buddy system for new Members as it is felt that this is a current weakness.

12. ANNUAL GOVERNANCE STATEMENT

The Committee considered a report by the Director of Finance and Resources on the Annual Governance Statement.

RESOLVED that the Annual Governance Statement for 2014/15, as set out in Appendix C of the report, be approved.

13. REVIEW OF WORK PROGRAMME AND TRAINING PLAN

The Committee considered a report by the Director of Finance and Resources which reviewed the Committee's work programme and training plan.

The Monitoring Officer addressed the Committee and informed them that the working group for the review of the Constitution will have their first report with proposed changes to Disciplinary Procedures of Senior Officers and Review of the Members Code of Conduct.

RESOLVED that the Committee's work programme for 2015/16 is approved.

(The meeting started at 6.00 pm
and ended at 7.23 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Appeals Committee

(to be confirmed at the next meeting)

Date: Friday, 24 July 2015

Venue: Vannes/Pulheim Room - Civic Offices, Fareham

PRESENT:

Councillor T J Howard (Chairman)

Councillor D M Whittingham (Vice-Chairman)

Councillors: P W Whittle, JP



1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors G Fazackarley and N R Gregory.

2. PRESENTATION ON THE ROLE AND RESPONSIBILITIES OF THE COMMITTEE

The Committee received a presentation from the Head of Democratic Services and the Head of Personnel and ICT on the role and responsibilities of the Appeals Committee. The presentation included details of the Purpose and Functions of the Committee, Points to Note, What Happens if an Appeals Committee is called and a Summary.

RESOLVED that:-

- (a) the officers be thanked for their presentation;
- (b) it be noted that details of the presentation would be made available to all members of the Committee, including deputies, and that arrangements would be made for those members of the Committee who had been unable to attend the meeting to receive a briefing on the matter; and
- (c) copies of the Codes of Conduct booklets relating to Disciplinary and Grievance Procedures for employees of the Council be made available to members of the Committee.

(The meeting started at 10.00am
and ended at 10.41am).

FAREHAM

BOROUGH COUNCIL

Minutes of the Licensing and Regulatory Affairs Committee

(to be confirmed at the next meeting)

Date: Tuesday, 22 September 2015

Venue: Collingwood Room - Civic Offices, Fareham

PRESENT:

Councillor Mrs P M Bryant (Chairman)

Councillor T M Cartwright, MBE (Vice-Chairman)

Councillors: Mrs S M Bayford, Miss S M Bell, Mrs M E Ellerton,
M J Ford, JP, T J Howard, L Keeble, Mrs K Mandry, D J Norris
and Mrs S Pankhurst



1. APOLOGY FOR ABSENCE

An apology for absence was received from Councillor N R Gregory.

2. MINUTES

RESOLVED that the minutes of the meeting of the Committee held on 7 July 2015 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements.

4. DECLARATIONS OF INTEREST

There were no declarations of interest made at this meeting.

5. DEPUTATIONS

There were no deputations made at this meeting.

DECISIONS UNDER DELEGATED POWERS

6. LICENSING AND REGULATORY AFFAIRS COMMITTEE WORK PROGRAMME

The Committee considered a report by the Director of Community on its work programme for 2015/16.

RESOLVED that:-

- (a) the progress on actions arising from the meeting of the Committee held on 7 July 2015, as shown in Appendix A to the report, be noted;
- (b) 'Review of Licensing Policy' be added to the work programme for 17 November 2015;
- (c) 'Review of Licensing Policy – Outcome of Consultation' be added to the work programme for 26 January 2016;
- (d) 'Gambling – Statement of Principles' be added to the work programme for 17 November 2015;
- (e) 'Gambling – Statement of Principles – Outcome of Consultation' be added to the work programme for 26 January 2016;
- (f) 'Amendment to Private Hire and Hackney Carriage Licensing Duration and Fees – Outcome of Consultation' be added to the work programme for 17 November 2015; and
- (g) subject to (b) – (f) above, the work programme for 2015/16, as shown in Appendix B to the report, be confirmed.

7. A REVIEW OF THE HACKNEY AND PRIVATE HIRE LICENSING CONDITIONS

The Committee considered a report by the Director of Community on proposed changes to the conditions for Hackney Carriage and Private Hire vehicles and operators.

RESOLVED that:-

- (a) the proposed changes to the Conditions for Hackney Carriage and Private Hire vehicles and operators, as summarised in Appendix B to the report, be sent to all licensed taxi operators/plate holders in the area (the "Trade"), inviting any representations to be made to the Head of Environmental Health within 6 weeks;
- (b) the Head of Environmental Health be authorised to draft Conditions and Requirements, as amended, after the consultation process; and
- (c) following the consultation process, the revised conditions be submitted to the Committee at its meeting on 26 January 2016.

8. REVIEW OF HACKNEY CARRIAGE FARES

The Committee considered a report by the Director of Community on the Review of Hackney Carriage Fares.

RESOLVED that the Executive be advised of the Committee's views as follow:-

- (a) that the proposal from the Hackney Carriage Association that there be a standard charge of 50p for any luggage carried outside the passenger compartment be accepted; (voting: 8 for, 3 against);
- (b) that the proposal from the Hackney Carriage Association that the maximum charge for fouling a vehicle be increased to £70 be accepted; and
- (c) subject to (a) and (b) above, there be no change made to the taxi tariff at the present time.

9. AMENDMENT TO PRIVATE HIRE AND HACKNEY CARRIAGE LICENSING DURATION AND FEES

The Committee considered a report by the Director of Community on the proposed amendment to Private Hire and Hackney Carriage Licensing Duration and Fees.

RESOLVED that:-

- (a) Private Hire and Hackney Carriage Driver's Licences be granted for three years from 1 October 2015, unless the Council considers a lesser period to be more appropriate in the individual circumstances;

- (b) Private Hire Operator's Licences be granted for five years from 1 October 2015, unless the Council considers a period of three years or one year to be more appropriate in the circumstances;
- (c) the proposed fees for Private Hire Operator's Licences shown in Appendix A to the report be amended as follows:
 - 1 year - £185;
 - 3 year - £455;
 - 5 year - £825;
- (d) no change be made at the present time to the Private Hire and Hackney Carriage condition requiring an annual driving licence check;
- (e) the Licensing Service be requested, in accordance with the provisions of section 70 of the Local Government (Miscellaneous Provisions) Act 1976, to publish a notice in the Portsmouth News concerning the proposals in (a) – (d) above (specifying a period of not less than 28 days) when any person aggrieved by the proposed fee variations can make an objection; and
- (f) any objections received as a result of (e) above be reported at the next meeting of the Committee on 17 November 2015, when the matter was due to be considered further following the consultation period.

(The meeting started at 6.00pm
and ended at 6.49pm).

FAREHAM

BOROUGH COUNCIL

Report to Council

15 October 2015

Subject: **ANNUAL REVIEW OF CORPORATE STRATEGY 2011-2017**

Report of: **Director of Finance and Resources**

SUMMARY

The Corporate Strategy provides a clear focus on the most important issues that need to be addressed for 2011 – 2017. This annual review is an opportunity to consider the progress being made in delivering the corporate priorities and to assess the impact of any other influences on the Council's services and initiatives.

RECOMMENDATION

That the Council accepts the amendments to the strategy document, as set out in paragraph 4 of this report, along with any other amendments arising from the review.

INTRODUCTION

1. As per the Council's performance framework the Executive has undertaken an annual review of the corporate vision and priorities. The purpose of the review is to confirm future priorities and update the wording where necessary. The outcome of the review will influence the budgets and local service agreements for the next financial year.
2. This is the third review of the Corporate Strategy 2011 -2017, which was adopted by the Council on 23 June 2011. A copy is attached as Appendix A.
3. The proposed wording needs to be approved by the Council, because the Corporate Strategy comes within the Council's policy framework under the Constitution.

ISSUES FOR CONSIDERATION

Progress in delivering corporate priorities

4. The Strategy contains a number of Corporate Priorities for improvement. Progress on each item is listed below.

Affecting all Priorities

- The Welborne Plan was been adopted by the Council, on 8 June, following examination by an independent planning inspector.

Protect and Enhance the Environment

- An electric vehicle charge point was installed in Civic Way's North car park, as part of the roll out of charge points across the County. Up to two cars can make use of this facility at one time, with charging taking as little as thirty minutes.
- The Council was successful in retaining the Green Flag awards at the Sensory Garden in Fareham town centre and Holly Hill Woodland Park for the 6th and 7th consecutive years respectively. It is also the 11th consecutive year that the Council has received the Gold Award at the South and South East in bloom awards.
- The Council's recycling rate has continued to reflect regional and national trends and now stands at 35%. This is a drop of 0.5% compared to 2013/14, but still the 3rd highest rate in Hampshire. The Council is working with Project Integra, a partnership of all Hampshire waste collection and disposal authorities, to improve recycling rates throughout the county.

Maintain and Extend Prosperity

- The Council has taken ownership of the land at Daedalus, which is comprised of the airfield and the East/West Enterprise Zone development areas.
- £1.5m of runway improvement works, at Daedalus, have been completed and represent an important step to allowing a greater variety of planes to use the airfield.
- The development of the Centre of Excellence in Engineering and Manufacturing Advanced Skills Training (CEMAST), a new campus for all automotive, engineering and manufacturing courses at Fareham College, has now been completed with the first students starting in September 2014. Improvement works, at the Bishopsfield Road campus, are due to be completed this month.

- The Council officially took control over Fareham Innovation Centre, at Daedalus, on 26 March following the completion of the £5.3m facility.
- The Solent Local Enterprise Partnership (LEP) approved a business case, made by the Council, for the provision of services and infrastructure for Daedalus West. The Council will invest £4.5m into the site and in return the Solent LEP has agreed that Business Rate growth will be retained by the Council.
- £90m of government funding for transport infrastructure on the Fareham-Gosport peninsula has been secured via the Solent Local Enterprise Partnership. The funding is focused on unlocking the potential of both Welborne and Daedalus as key development sites within South Hampshire. Works are underway to deliver improvements to Newgate Lane North, and plans are also in place to re-route Newgate Lane South and make improvements to the A27, between Station Roundabout and Segensworth. Approximately £15m of the funding is identified to contribute towards the cost of improving Junction 10 of the M27.
- The Council have been providing mentoring, for smaller businesses, to help deliver improvements and growth within Fareham town centre.
- The recession has affected businesses in the town centre, but it is hoped that the new owners of the Shopping Centre will help deliver improvements to growth and development in the area.

A Safe and Healthy Place to Live and Work

- The Environmental Health Partnership was successful in winning a Silver Award, in the 'delivering through efficiency' category, at the Improvement and Efficiency (IESE) Awards. The award recognised the Partnership's work in reducing costs whilst improving the quality of service.

Leisure for Health and Fun

- Planning permission has been secured for the construction of a new leisure centre and sports pitches at Coldeast. Holly Hill leisure centre is due to be opened in the summer of 2016.
- New skate parks have been installed at Park Lane and Abshot Road, providing improved leisure facilities for young people.
- The reconstruction of the Salterns Promenade and adjacent cycleway has been completed, following nearly £230,000 of investment from the Council.
- Refurbishment works have been completed on the cricket pavilion at Bath Lane Recreation Ground. The dilapidated clubhouse for Fareham and Crofton Cricket Club has been demolished and a replacement was opened in April.

A Balanced Housing Market

- The Development Sites and Policies plan was adopted by the Council, on 8 June, following examination by an independent planning inspector.
- Collingwood Court has been completed, providing 23 one bedroom and 17 two bedroom, sheltered housing, apartments. Construction of Sylvan Court, 36 one and two bedroom set of flats, is currently underway and due to be completed in mid-2016.
- Construction on Stevenson Court, 16 affordable rented one bedroom flats located at Palmerston Avenue, is underway and is scheduled for completion in early 2016.

- Construction is also underway at Cold East Close, Sarisbury Green, on six two bedroom rented homes. Being built to the Passivhaus standard these new homes are expected to be very energy efficient. Once complete, this is scheduled to be in April 2016, these homes will be rented to people on the Council's Housing Waiting List.

Strong and Inclusive Communities

- The Council has agreed to provide funding for the core work of Fareham Citizens Advice Bureau (CAB) until 2017/18. An additional £35,000 of funding, for Housing Debt Advice as well as Budgeting and Council Tax advice, has been agreed for the current financial year.
- £94,000 of funding has been secured, for the Fareham Park Project, through the 'Our Place' initiative. This funding will be used to review and improve the employment and training opportunities for young people in the Fareham Park area.
- The Council has changed how Community Action Teams (CATs) work. Most CAT meetings will now take place when there is a local 'hot topic' of interest to residents. The five CAT areas have been split up into 10 smaller areas, which more closely reflect the local communities in Fareham. An Engagement Officer post has also been created to replace the five CAT officer roles, which will allow for more engagement with residents.
- Engagement with residents via social media continues to grow. Since September 2014, the number of Twitter followers has increased by nearly 470 to approximately 3,500. The amount of people liking the Council's Facebook page grew by over 650 and we now have nearly 3,800 likes.
- The Council has continued to engage residents with regular consultations. Over 200 residents commented on the design plans for Holly Hill Leisure Centre. This was followed by a naming exercise in which almost 500 local school pupils voted. There have been a number of recent consultations related to play area improvements. The spring saw people comment on the final modifications to both the Welborne Plan and Development Sites and Policies Plan.

Dynamic, Prudent and Progressive Council

- The Council's work, with the Vanguard Method, has achieved over £380,000 of on-going savings; whilst improving services delivered to the residents of the Borough. The points below highlight some of the key service improvements that have been achieved to date:
 - The time taken to process benefit claims has fallen from 17 days to 10 days and customers now deal with a single employee.
 - The average time to complete a day-to-day repair on a Council property has fallen from 89 days to 7 days. Tradesmen are now able to access a customer's property on the first visit in 96% of cases.
 - Within Parking Enforcement there has been a 50% reduction in the number of challenges received by the Council.
 - The new way of working, within Development Management, has seen the average time taken to process planning applications fall from 56 days to 36 days. This includes the statutory consultation period, required on planning applications.

- The savings achieved, with the Vanguard Method, allowed the Council to give mainstream employees a 4% pay rise in April. This rise re-establishes the gap between the lowest pay scale and the national minimum wage and also recognises the work being done by all employees, following a number of years with little or no pay rise.
- The Council received a Certificate of Excellence at the 2015 Improvement and Efficiency Awards, hosted by IESE, in recognition of the work that has been done with the Vanguard Method.
- The Council Tax collection rate was 98.61% in the 2014/15 financial year, which compares with a national average of 97.0%.
- The Council has invested nearly £5.9m as part of the Commercial Property Investment Acquisition Strategy. Five properties including 2 Sainsbury's and a Tesco store have been acquired. The purchases are generating £432,000 per annum for the council, representing an initial yield of 7.3%.
- The Council's efficiency plan remains on track and achieved savings of £804,000, during 2014/15.

The changing face of Local Government

5. Following the General Election, in May, the UK has its first Conservative Government for nearly 20 years. The policies outlined in the July Summer Budget present a number of challenges for local government to tackle over the next five years.
6. The Government have announced the introduction of a National Living Wage of over £9 an hour by 2020. From April 2016 the Minimum Wage, for over 25s, will be £7.20 with further increases over the next several years to achieve the 2020 goal. The increases to wages will put additional pressure on the Council, by eliminating the gap between the Minimum Wage and the lowest rates of pay. Analysis of the Council's current pay scales shows that every point below the start of a LG3 is currently below the 2020 target.
7. The Government is aiming to run at a surplus in the 2019/20 financial year. The precise details of cuts are due to be announced in November, but this goal means that there are likely to be further cuts within local government for the foreseeable future.
8. Reforms of the welfare system, including the roll-out of Universal Credit, will result in significant changes to the system and potentially increase the pressure on services delivered by the Council. There are also proposals to reduce rents for social housing by 1% a year for 4 years, which will reduce the rental income collected by the Council.
9. Public sector pay rises have been set at 1% for 4 years from the start of next year. This cap on pay rises will limit the pressure on the Council's budget, but may cause problems with retaining and recruiting employees, because there is no such cap within the private sector.

10. The Cities and Local Government Devolution Bill is currently being considered by Parliament. The Bill outlines the Government's plans for devolution to councils across England and Wales. There is the potential for Fareham Borough Council to form part of a combined authority, similar to what has happened in Manchester and Cornwall. Work is underway to develop a proposal for a combined authority across the whole of Hampshire, but what powers will be devolved has yet to be agreed with the Government.

Any matters arising from reviews and/or inspections

11. The most recent figure available, estimating the population of Fareham, remains the mid-2013 estimates from the Office for National Statistics. The population of the Borough is currently estimated to be 113,600.

12. The Office of the Surveillance Commissioners looked at the Council's RIPA structure and management arrangements and concluded that these were in good health and that the Council had made sensible use of these powers. A single recommendation was made and action taken, with a revised policy being approved by the Executive in February 2015.

13. The Welborne Plan and Development Sites & Policies Plan have both been accepted by the Planning Inspectorate. Both plans were adopted at a meeting of the Council on 8 June 2015.

14. The Annual Review Letter from the Local Government Ombudsman set out the number of complaints received and decided during the financial year 2014/15. During 2014/15 the Local Government Ombudsman received and made decisions on eight complaints. There was a single case, where the complaint was upheld against the Council, which related to a housing complaint. The findings and recommendation from the Local Government Ombudsman were accepted, including a small remedy payment.

Annual Audit

15. The Council's external auditors, Ernst & Young, annual audit letter and annual governance report provide an overall assessment of the Council. Both documents cover the Council's accounts for the year ended 31 March 2014.

16. The Council was overall found to have made appropriate arrangements to ensure the efficiency and effectiveness in the use of resources.

17. The assessment for the 2014/15 financial year is expected to be presented to the Audit and Governance Committee later this year.

Any matter arising from consultation with local residents, partners or interested bodies

18. There was no Residents' Survey this year, so there are no matters arising from this.

FINANCIAL IMPLICATIONS

19. The financial implications of delivering the Council's priorities have been recognised within the budget planning process. Any significant changes to the Corporate Strategy 2011 – 2017 will need a financial appraisal to identify resources.

PROPOSALS

20. Overall, the Corporate Strategy remains on track and it is proposed that the Council approves the following minor changes to the Corporate Strategy document. Appendix A, attached to this report, includes a copy of the Corporate Strategy that incorporates these changes.

- Update the population of the Borough, from 112,800 to 113,600, to reflect the most up to date estimates available (Profile of Fareham, page 3).
- Amend the details regarding the investment, in provision of new swimming pool, to £9m based on the actual costs for the development of the leisure centre (Profile of Fareham, page 4).
- Amend the third paragraph to reflect the changes that have been made to Community Action Teams (Profile of Fareham, page 4).

“Listening to residents’ views is essential to the Council and helps in the delivery of better services. Community Action Team (CAT) meetings take place when there is a local ‘hot topic’ of interest to residents. There are 10 CAT areas based upon each of the local communities in Fareham. An online Customer Engagement Panel has also been formed to help the Council be open and transparent; whilst also helping customers to better understand its business.”

- Amend the paragraph about the priority to maintain and extend prosperity to say (Our Priorities, page 6).

“To **maintain and extend prosperity** by working with others to continue to support and promote the economic vitality of the Borough. Developing and improving vibrant town and district centres offering a range of shopping, leisure and employment opportunities, together with the delivery of an employment-led vision for Daedalus will be vital to achieving this priority.”

- Amend priorities 4a and 4b to reflect the developments at Daedalus over the past year (Our Priorities for Improvement, page 8).

“4a) Develop a vision for Daedalus, to explain how the Council’s land-holding will be used to deliver employment opportunities, community benefits and hangar space, supported by a viable airfield.

4b) Work with the Solent Local Enterprise Partnership and partners to deliver a thriving aviation-led employment area at the Solent Enterprise Zone at Daedalus.”

- Merge priorities 8a and 8b to create a combined priority 8 (Our Priorities for Improvement, page 9).

“8) Development of land at Coldeast with the construction of a new leisure centre and provision of new community facilities including sports pitches, parkland, play area and a cemetery.)

- Re-number priority 11 to 11a (Our Priorities for Improvement, page 9).
- Create a new priority 11b (Our Priorities for Improvement, page 9).

(11b) Bring forward proposals for affordable housing development through the new local housing company.”

- Remove paragraph discussing the Sustainable Community Strategy, because there is no longer a requirement to have this, following the implementation of the Deregulation Act 2015 (Strategic Framework, page 10).
- Amend the Strategic Framework diagram to reflect the removal of the Sustainable Community Strategy (Strategic Framework, page 12).

CONCLUSION

21. This report is a key stage in the Council’s performance management framework. The Council is invited to report the Corporate Strategy 2011 – 2017 so that the Council’s priorities can be reflected in the budgets and local service agreements for the next financial year.

Appendix A: Corporate Strategy 2011 - 2017

Background Papers:

Annual Audit Letter Year ending 31 March 2014, Ernst & Young LLP, 30 October 2014

Audit Results Report for the year ended 31 March 2014, Ernst & Young LLP, 22 September 2014

Reference Papers:

None

Enquiries:

For further information please contact Christopher Cotmore (Ext: 4552)

Fareham

The prosperous, safe and attractive place to be

Corporate Strategy 2011-2017



FAREHAM
BOROUGH COUNCIL

Corporate Strategy 2011–2017

Welcome to our corporate strategy for Fareham Borough Council. This document sets out our strategic priorities for 2011 to 2017 and emphasises our determination and commitment to ensure that Fareham remains a prosperous, safe and attractive place to live and work.

The Corporate strategy was adopted in 2011 and carefully considers what residents, service users, partners and others say is important to them. We have looked at our performance and service delivery to see how it compares with other similar Councils.

Over the period of the strategy we will face unprecedented reductions in available resources. We will need to ensure that these resources are directed towards our declared priorities and we will continue to use feedback from residents and from surveys to inform our decisions about which services and initiatives are the most important.

This strategy contains a reduced number of priorities that will provide a clear focus on the most important issues that need to be addressed by the Council over the life of the strategy.



Profile of Fareham

Fareham is located in an area of some 30 square miles along the south coast of Hampshire between Portsmouth and Southampton. It is well connected to the M27 motorway, has good rail links to London and other major centres and easy access to the ferry ports and Southampton international airport. The population of Fareham, currently 113,600, is expected to grow by 5.4%, between 2011 and 2031, with a growing number in the population aged 45 or more. Black and minority ethnic groups make up a small proportion of the population in comparison to the rest of the south east region. Development at Welborne, a new community to the north of Fareham, is planned to start in 2016 comprising of around 6,000 homes, commercial buildings and community facilities. Considerable effort will be required to ensure that the appropriate infrastructure is provided to support a sustainable community whilst maintaining a balance between the natural and built environments.

Fareham is a popular and attractive place to live and has a good record regarding environmental sustainability. Within Fareham's boundaries there are 6 nationally important sites of special scientific interest, 92 sites of importance for nature conservation and 4 nature reserves. The Borough has many historic buildings, 13 conservation areas, nearly 600 listed buildings plus 7 historic parks and gardens of regional or local importance. Residents have said consistently in national and local surveys that they are satisfied with the local area as a place to live.

Fareham is a thriving business area with low unemployment. Many of Fareham's businesses are of local origin with a high survival rate from start-up. The growth in jobs at Whiteley, Segensworth and the Solent Business Park has reduced the number of residents commuting to work elsewhere. The proportion of Fareham's working age population that are in work is higher than both the regional and national rates and the average annual salary for a full time worker living in Fareham is significantly higher than national average earnings.

Fareham is a safe and healthy place compared to many other parts of the country. The total number of recorded crimes in Fareham has been falling in recent years. Based upon the number of crimes recorded, Fareham's Community Safety Partnership is in the top quartile when compared to other similar authorities. The health of people living in Fareham is generally good when compared to other areas. Life expectancy is higher than the national average for men and women and over the last 10 years, the rate of death from all causes, and early death rates from cancer and from heart disease and stroke, have all fallen and remain lower than the national average. Deprivation levels across the Borough are generally very low, but there are pockets of deprivation where unemployment is much higher and educational achievement is much lower when compared to other parts of the Borough.



The Council continues to invest in new leisure facilities approving funding of £9m for the provision of a new swimming pool at Coldeast, investing £1.5m in the refurbishment of Fareham Leisure Centre and funding improvements to a wide range of sports pitches and tennis courts throughout the Borough. The Council funded a new £2m community centre in Portchester and has a programme for refreshing and upgrading the 45 play areas across the Borough; whilst continuing to support a wide range of cultural and entertainment activities at Ferneham Hall and Westbury Manor.

On the whole, Fareham's residents are well housed; with 9 out of 10 houses being owner occupied which is the highest in the region and fourth highest in England. In contrast, the proportion of social and private rented housing is very low. The housing stock generally is in good condition with few properties needing major repairs or lacking standard amenities and it is also energy efficient. Average house prices are significantly higher than for neighbouring local authorities in south east Hampshire, but lower than in Hampshire as a whole. First-time buyers in Fareham struggle to get into the housing market as the ratio between average house prices and earnings is significantly higher than the level for other areas in south east Hampshire.

Listening to residents' views is essential to the Council and helps in the delivery of better services. Community Action Team (CAT) meetings take place when there is a local 'hot topic' of interest to residents. There are 10 CAT areas based upon each of the local communities in Fareham. An online Customer Engagement Panel has also been formed to help the Council be open and transparent; whilst also helping customers to better understand its business.

The Council is considered to manage its resources well, has good leadership, a flexible and adaptable workforce and a strong awareness of its financial position. The Council has frozen its proportion of the Council Tax for the past seven years.

Surveys show that residents are satisfied with the way the Council runs things and that it provides good value for money. It performs well and is good at keeping Fareham as an attractive and prosperous place to live, work and visit.

Our Vision

Fareham is a 'prosperous, safe and attractive place to live and work'. This has not happened by accident but by careful management and development, and constant attention to our environment and the needs of our communities. Our vision for Fareham's future is based upon the assumption that residents want to preserve all that is good about Fareham, whilst increasing prosperity and making it an even more inclusive and attractive place to live and work.

Our Values

Everything we do is guided by a set of values which are shared by all elected members and employees. These are:

- Listening and being responsive to our customers.
- Recognising and protecting the identity of existing settlements.
- Enhancing prosperity and conserving all that is good.
- Being efficient and effective and providing value for money.
- Leading our communities and achieving beneficial change.



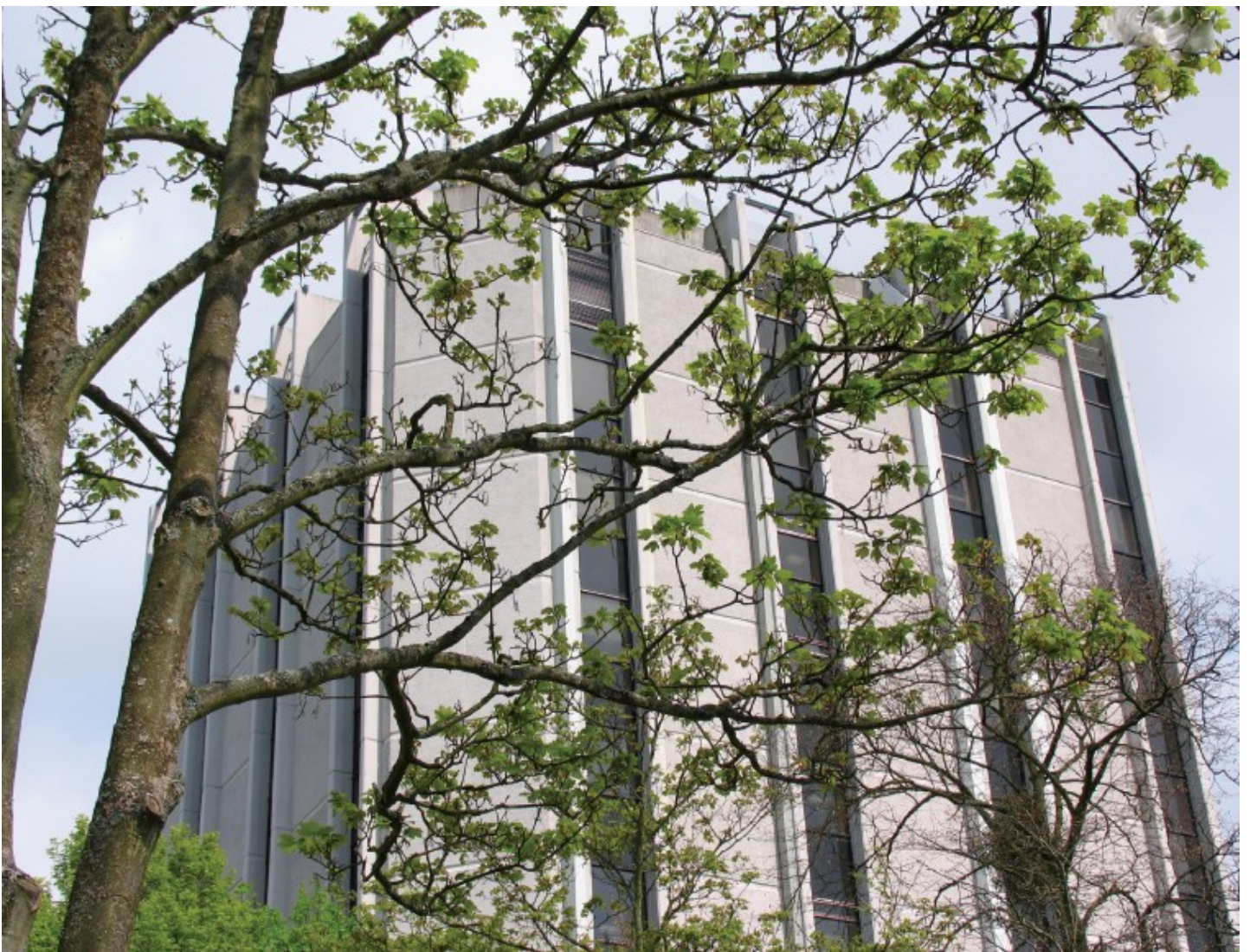
Our Priorities

To achieve this vision we will focus our efforts and resources on achieving seven corporate priorities. These are:



- To **protect and enhance the environment** by ensuring that Fareham remains a clean and attractive place to live and work. We will make sure that the built heritage and natural environment are conserved and enhanced for future generations and ensure that we minimise the impact on the environment by reducing our use of natural resources; minimising the generation of waste; whilst maximising the collection of recyclable materials. The key challenge in the foreseeable future will be to plan the development of Welborne, a new sustainable community to the north of Fareham.
- To **maintain and extend prosperity** by working with others to continue to support and promote the economic vitality of the Borough. Developing and improving vibrant town and district centres offering a range of shopping, leisure and employment opportunities, together with the delivery of an employment-led vision for Daedalus will be vital to achieving this priority.
- To ensure that Fareham remains a **safe and healthy place to live and work** by working with others to provide an environment where people of all ages feel safe. We will also ensure that measures are in place to protect the health and safety of people who live, work or visit the Borough.
- To provide a reasonable range of **leisure opportunities for health and fun** so that residents and visitors of all ages can socialise with other members of our communities; participate in arts and entertainment activities; and improve their fitness and health.
- To work with our key partners to enable and support a **balanced housing market** so that residents of Fareham have access to good quality housing that is affordable, within their means and offers a choice of tenures. We will also take positive steps to prevent homelessness and assist individuals and families in securing good quality accommodation. We will support vulnerable people to help them access and sustain housing that is appropriate to their need and provide existing and future tenants of the Council with access to suitable and affordable rented accommodation.

- To build **strong and inclusive communities** by providing strategic leadership to help bring together key partners and encourage them to improve services and provide opportunities for residents of the Borough. We will also give people greater influence and power over the decisions that affect their lives and build more inclusive communities by providing easy and affordable access to information and services provided by the Council.
- To be a **dynamic, prudent and progressive council** by making sure that the decisions we make are transparent and that arrangements are in place to secure on-going improvement. Our overall priority is to ensure that we offer good value for money by providing high quality services and maintaining high levels of resident satisfaction, whilst keeping council tax levels low when compared to other district councils.



Our Priorities for Improvement

The following paragraphs describe the improvement actions that we will aim to achieve by 2017. They are organised around the seven corporate priorities, except the first action, which will have a direct impact on each priority.

Detailed action plans showing the key milestones and targets for the year ahead will be developed on an annual basis as part of the service and financial planning process. These plans will be based on the resources that are available at the time and will be incorporated into service plans.

Priorities for improvement will be reviewed annually and progress will be monitored regularly.

Affecting All Priorities

- 1) Plan for the development of Welborne, a new sustainable community to the north of Fareham which achieves high environmental and design standards and provides a wide range of transport choices.



Corporate Priorities

Protect and Enhance the Environment

- 2) Reduce the quantity of household waste and maximise the amount that is reused or recycled.
- 3a) Provide leadership to residents and businesses in the borough to reduce energy usage, conserve natural resources and save money.
- 3b) The Council will set an example by continuing to reduce carbon emissions across Council operations.
- 3c) The Council will seek to improve Public Transport and encourage the provision of cycle and walkways so residents have a real choice in the way they wish to travel.

Maintain and Extend Prosperity

- 4a) Develop a vision for Daedalus, to explain how the Council's land-holding will be used to deliver employment opportunities, community benefits and hangar space, supported by a viable airfield.
- 4b) Work with the Solent Local Enterprise Partnership and partners to deliver a thriving aviation-led employment area at the Solent Enterprise Zone at Daedalus.
- 5) Further improve Fareham town centre to provide enhanced shopping and public facilities, with improved access and parking.
- 6) Work to support economic growth and improved skills through the Partnership for Urban South Hampshire (PUSH) and the Solent Local Enterprise Partnership.

A Safe and Healthy Place to Live and Work

- 7) Work with our Community Safety Partnership to continue to reduce anti-social behaviour and crime in Fareham.



Leisure for Health and Fun

- 8) Development of land at Coldeast with the construction of a new swimming pool and provision of new community facilities including sports pitches, parkland, play area and a cemetery.
- 9) Implement the findings of our review of community centres and sports pavilions and modernise buildings as appropriate giving priority to Fareham Town.
- 10) Develop new and improved parks, play areas and sports facilities using developers' contributions and external funding.

A Balanced Housing Market

- 11a) Enable the provision of 500 new affordable homes by 2017.
- 11b) Bring forward proposals for affordable housing development through the new local housing company.
- 12) Modernise and improve sheltered accommodation across the Borough.

Strong and Inclusive Communities

- 13) Improve the wellbeing of people living in the Fareham Park area.
- 14) Focus on customer needs and satisfaction through improved communications and targeted service delivery.

Dynamic, Prudent and Progressive Council

- 16) Maximise the value gained from assets that are owned by the Council, including the acquisition of commercial property.
- 17) Saving money, raising income and working in partnership with others to achieve more for less and continue to minimise council tax increases.
- 18) Using the Vanguard Method, undertake a programme of reviews to improve customer service, across the Council.



Strategic Framework

The strategic framework (set out in the diagram on the back cover) describes the links between the key financial and planning documents which cascade down through the Council.

The Council's **Corporate Strategy** sets out our vision and priorities for the medium-term (i.e. six years). It also includes a set of improvement actions that describe the key projects and initiatives that we will focus on over this period.

A range of other key Council strategies and plans also link into the framework. They include:

- The **Local Plan – including the Core Strategy** which sets out the policies that will determine future land use to meet the needs of the sustainable community and corporate strategies.

- Other **strategies and plans** that relate to specific themes (e.g. housing, economic development and leisure etc.) also link into the sustainable community and corporate strategies.

- The **Medium Term Financial Strategy and Annual Budget**, which address the financial implications of all the Council's strategies and plans.

The corporate strategy and other strategies and plans are supported by **local service agreements** that bring together and describe the key activities and actions that will be delivered by individual service areas within the Council over the short-term (i.e. three years). They also include a range of measures that demonstrate the degree of success of the Council in meeting customer expectations.



Further Information and Contacts

You can view Fareham Borough Council's corporate strategy at:

http://www.fareham.gov.uk/pdf/about_the_council/vision.pdf

If you have any questions regarding this document, please contact a member of the Corporate Services Team at:

Tel: 01329 236100

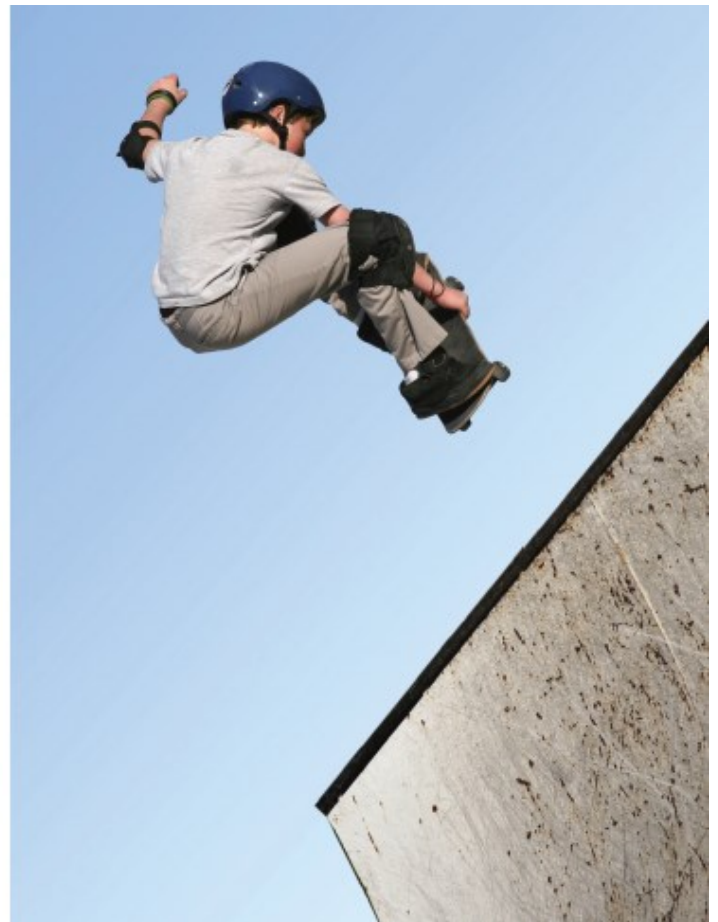
Email: corporateservices@fareham.gov.uk

Address: Corporate Services
Fareham Borough Council
Civic Offices
Civic Way
Fareham
PO16 7AZ

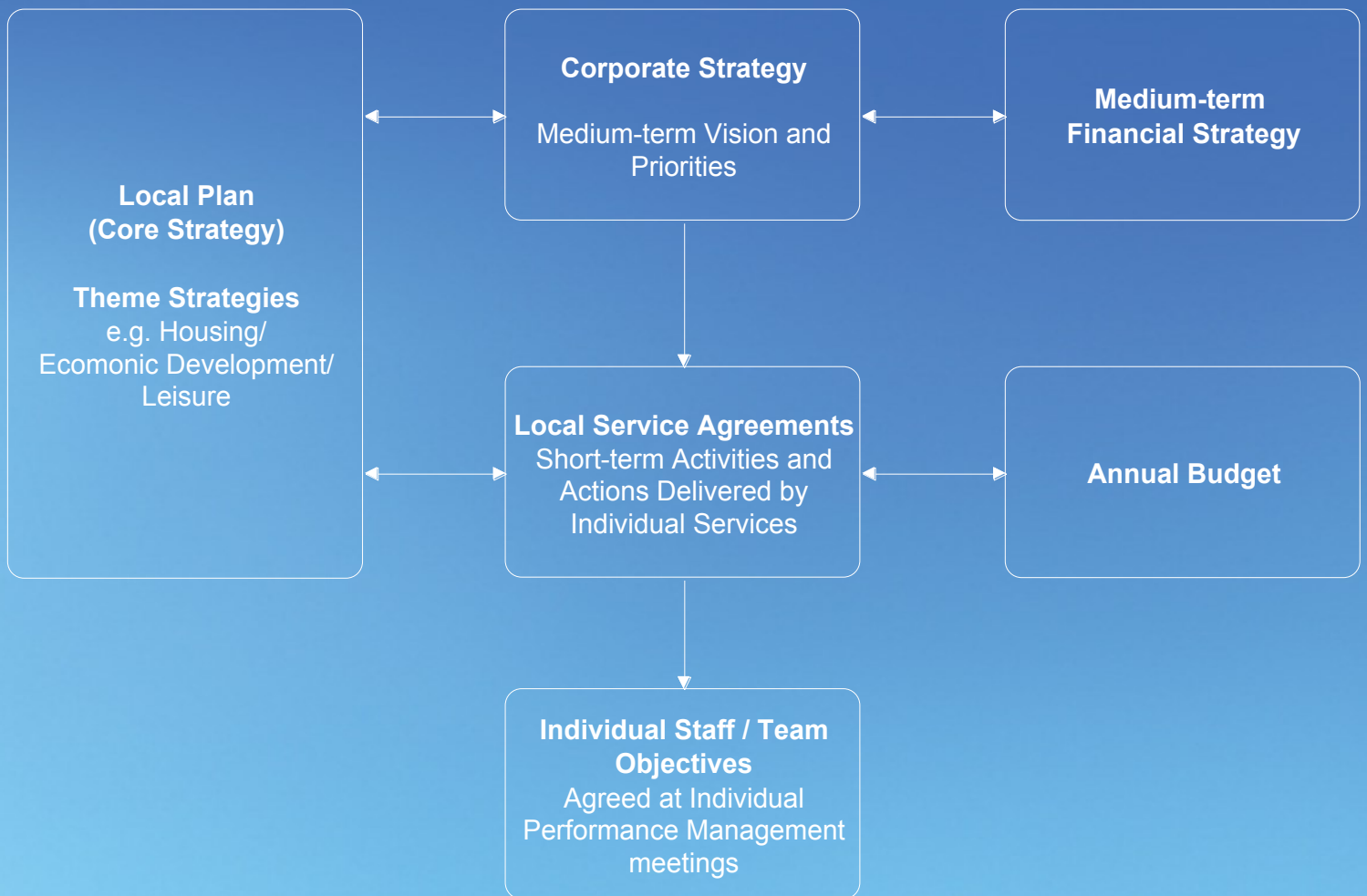
If you require this document in another format or language please contact the Corporate Services Team.



You can also contact us on Facebook www.facebook.com/farehambc or Twitter www.twitter.com/farehambc



Strategic Framework



FAREHAM

BOROUGH COUNCIL

Report to Council

15 October 2015

Subject: **ALLOCATION OF SEATS TO COMMITTEES**

Report of: **Chief Executive Officer**

SUMMARY

This report recommends an increase to the number of seats allocated to the Licensing and Regulatory Affairs Committee and provides subsequent details of the calculations for political balance relating to the allocation of seats on committees and panels.

RECOMMENDATION

That the Council approves:

- (a) The increase of the number of seats allocated to the Licensing and Regulatory Affairs Committee from 12 to 14;
- (b) the allocation of seats, as set out in Appendix A for the remainder of the municipal year 2015-16; and
- (c) the nominations of the political groups to seats on committees, along with the nominations of deputies and the appointment of a Chairman and Vice-Chairman for each committee for the remainder of the municipal year 2015-16, as set out in Appendix B (to be tabled following the receipt of nominations).

INTRODUCTION

1. The Council is required by its Standing Orders to agree the functions and number of seats for its committees as well as the members to be appointed and the Chairman and Vice-Chairman for each committee.
2. Members of Licensing Panels are called from the Licensing and Regulatory Affairs Committee and it has recently come to light that there is a legal preclusion which does not allow deputies of the Licensing and Regulatory Affairs Committee to be called upon as Members of Licensing Panels when dealing with hearings in connection with the Licensing Act and the Gambling Act.
3. Currently the Licensing and Regulatory Affairs Committee consists of 12 Members with 2 deputies. In order to maintain a wide pool of Councillors from which a Panel can be formed, it is recommended to increase the size of the Licensing and Regulatory Affairs Committee by 2 to a total of 14.
4. The Council is now invited to review the allocation of seats to its committees along with the nomination of deputies and the appointment of a Chairman and Vice-Chairman for each committee for the remainder of the municipal year 2015-16. Such appointments will take effect from 16 October 2015.

ALLOCATION OF SEATS

5. Section 5 of the Local Government and Housing Act 1989 provides the following principles which apply to the allocation of seats:
 - (a) that not all the seats on the body to which appointments are being made are allocated to the same political group;
 - (b) that the majority of seats on each Committee are allocated to a particular group if the number of persons belonging to that group is a majority of the authority's membership;
 - (c) that, subject to (a) and (b), when allocating seats to a political group, the total number of their seats across all the ordinary committees of the Council, must reflect their proportion of the authority's membership; and
 - (d) subject to (a) to (c), that the number of seats on each committee is as far as possible in proportion to the group's membership of the authority.
6. The Local Government and Housing Act 1989 requires that, once the Council has determined the allocation of Committee places between the political groups, the Council must then appoint the nominees of the political groups to the Committees.

ADJUSTMENTS FOLLOWING CALCULATIONS

7. Each of the political groups is entitled to a certain number of seats on committees. This is based upon their percentage representation on the Council as a whole, as detailed in the following table:

Group	Conservative	Liberal Democrat	(UKIP)	(Independent)	Total
Councillors	24	4	(1)	(2)	31
%	77.42	12.9	(3.23)	(6.45)	100

8. There are a total of 79 seats to be allocated and the strict entitlement to seats on committees for each political group is as follows:
- Conservative - 61 seats
 - Liberal Democrat - 10 seats
9. Each of the political groups are only entitled to their proportion of seats and once this entitlement has been reached, a manual adjustment may be necessary.
10. Appendix A shows a rounded allocation of seats to each political group. This is then required to be manually adjusted to ensure that the number of seats allocated to a particular political group matches and does not exceed their strict entitlement.
11. Therefore, the following manual adjustments are required:
- (a) Under the calculation, the Conservative Group has notionally been allocated 59 seats on committees. This is 2 less than the strict entitlement of 61 seats and so a positive adjustment must be made to balance the allocations.
 - (b) The Liberal Democrat Group has notionally been allocated 11 seats on committees. The Group cannot have a greater representation on committees than their strict entitlement of 10 seats and so a negative adjustment must be made to balance the allocations.
 - (c) Whilst there is one UKIP councillor, a group cannot be formed by a single member and so for the purposes of these calculations, the UKIP councillor will be treated as an independent member.
 - (d) The seat allocations for each committee must equal the agreed number of seats for that committee, as determined by the Council. Where this does not occur, the manual adjustments described at paragraphs (a) and (b) above, must be made from those committees requiring a balancing adjustment. These affected committees are shaded in the table at Appendix A.
 - (e) There are three independent councillors who do not represent any political group. There is no strict entitlement calculation applicable to an independent member however, following the calculations and allocation of seats to political groups, the Council must appoint the non-group members to any seats not otherwise allocated. In doing this, the Council may allocate seats from those committees requiring a balancing adjustment. These affected committees are shaded in the table at Appendix A.
12. Group Leaders have been requested to provide nominations to the places on committees to which their respective groups are entitled. The nominations of political groups to seats on committees are set out in Appendix B, to be tabled at the meeting.

13. The Council is also required to appoint a Chairman and Vice-Chairman for each committee and these nominations are included at Appendix B, along with the nomination of deputies.
14. The minority group Leader may nominate a spokesman for each Executive portfolio area on which a seat is held by that group. The nominations of political groups to seats on committees will be set out in Appendix B (marked as Xs), to be tabled at the meeting.

Background Papers: None

Reference Papers:

Local Government (Committees and Political Groups) Regulations 1990
Local Government and Housing Act 1989

Enquiries:

For further information on this report please contact Leigh Usher. (Ext 4553)

Political Group Balance Calculation

		Conservative		Liberal Democrat		Independent	
		24		4		3	
		77.42%		12.9%		(9.68%)	
Seats to be allocated		Strict Entitlement	Rounded	Strict Entitlement	Rounded	Strict Entitlement	Rounded
	79	61.16	61	10.19	10	n/a	n/a
Scrutiny Board	9	6.97	7	1.16	1	n/a	0
Leisure & Community	7	5.42	5	0.90	1	n/a	0
Planning & Development	7	5.42	5	0.90	1	n/a	0
Public Protection	7	5.42	5	0.90	1	n/a	0
Health & Housing	7	5.42	5	0.90	1	n/a	0
Streetscene	7	5.42	5	0.90	1	n/a	0
Licensing & Regulatory Affairs	14	10.84	11	1.81	2	n/a	0
Planning Committee	9	6.97	7	1.16	1	n/a	0
Appeals Panel	5	3.87	4	0.65	1	n/a	0
Audit & Gov	7	5.42	5	0.90	1	n/a	0
Notional allocation	79		59		11		0
Adjustment Required			+2		-1		+8

To be tabled at the meeting

FAREHAM

BOROUGH COUNCIL

Report to Council

15 October 2015

Subject: **SCHEDULE OF COUNCIL AND COMMITTEE MEETINGS:
2016-17**

Report of: **Head of Democratic Services**

SUMMARY

This report invites the Council to determine the schedule of Council and committee meeting dates for the next municipal year. Dates of Executive meetings have been set by the Executive Leader in accordance with the Council's Constitution. A draft schedule setting out proposed dates for all meetings from May 2016 is submitted for approval.

RECOMMENDATION

That Council approves the proposed schedule of Council and committee meetings for the municipal year 2016-17, as set out at Appendix A to the report.

INTRODUCTION

1. The Council is invited to determine the schedule of Council, Committee, Scrutiny Board and Panel meetings for the municipal year 2016-17. A draft schedule is appended to this report for consideration.

PROPOSED SCHEDULE

2. Members are reminded that the Council's Standing Orders provide that Executive meetings are to be held on dates to be determined by the Executive Leader. The Executive Leader has therefore been consulted and has approved the dates which are shown in the schedule appended to this report. Eleven meetings have been arranged for the Executive to meet monthly except during August, which is largely kept clear of meetings in accordance with the Council's practice.
3. All other meeting dates are for Council to determine and a provisional schedule for the 2016-17 municipal year is attached at Appendix A and members are asked to approve the proposals for meetings of the Council, Committees, the Scrutiny Board and the Policy Development and Review Panels.
4. Dates for the summer Community Action Teams (CATs) are in the process of being agreed and will be set to avoid the dates of council and committee meetings. Details will be circulated to members at the earliest opportunity.
5. The schedule of Council and committee meetings has been organised largely on the same basis as the current year's schedule. It provides for :
 - (i) six ordinary meetings of Council scheduled for the year, in addition to the annual meeting. Members are asked to note that the date of the proposed Council meeting in February 2016 is provisional as it is dependent upon the date of the county council precept meeting. In any event, the February Council meeting will commence at 5pm. The arrangements for the Council meetings are in accordance with Standing Orders;
 - (ii) six cycles of meetings of the Scrutiny Board and of the Policy Development and Review Panels;
 - (iii) six meetings of the Licensing and Regulatory Affairs Committee;
 - (iv) twelve meetings of the Planning Committee, arranged on a four-weekly basis;
 - (v) quarterly meetings of the Audit and Governance Committee; and
 - (vi) three meetings of the Welborne Standing Conference.
6. As in the current year, no provision has been made for meetings of the Licensing Panels. Arrangements will continue to be made for the hearings as and when required.
7. It is also proposed to arrange meetings of the Appeals Committee as and when required, although there is one scheduled meeting at the beginning of the municipal year.
8. Proposed dates for meetings of PUSH Joint Committee and PUSH Overview and Scrutiny Committee are shown for reference, however these meeting dates will be

approved by PUSH Joint Committee and are therefore subject to confirmation.

RISK ASSESSMENT

9. There is no significant risk attached to determining the schedule of meetings for next year but it does present the opportunity of aiding the proper administration of the Council's business.

CONCLUSION

10. Council is asked to determine dates for meetings of the Council, Committees, Scrutiny Board and the Policy Development and Review Panels for the municipal year 2016-17. The Executive Leader has determined the dates of Executive meetings. Council is invited to approve the proposed schedule, appended to the report at Appendix A.

Appendices: Appendix A: Proposed schedule of meetings for 2016-17

Background Papers: None

Reference Papers: Fareham Borough Council Constitution

Enquiries: For further information please contact Leigh Usher. (Ext: 4553)

SCHEDULE OF MEETINGS 2016/17

	May	June	July	August	September	October	November	December	January	February	March	April	
Tues							1						Tues
Wed		1 L&C					2			1	L&C		Wed
Thurs		2			1		3			2			Thurs
Friday		3		1			4			3	SS		Friday
Sat		4	2				5			4			Sat
Sun	1	5	3			1	6			5		2	Sun
Mon	2 Bank Holiday	6 EXECUTIVE	4	1	5 EXECUTIVE	3	7 EXECUTIVE	5 EXECUTIVE	2 Bank Holiday	6 EXECUTIVE	6 EXECUTIVE	3 EXECUTIVE	Mon
Tues	3	7 PUSH JC	5 LRA	2	6 P&D	4	8 P&D	6	3	7 PUSH JC	7 PP	4	Tues
Wed	4	8 WSC	6	3	7 L&C	5	9 L&C	7 PUSH JC	4	8	8	5	Wed
Thurs	5 Elections	9 SS	7	4	8 SS	6 WSC	10	8	5	9 WSC	9 H&H	6	Thurs
Friday	6	10	8	5	9	7	11	9	6	10	10	7	Friday
Sat	7	11	9	6	10	8	12	10	7	11	11	8	Sat
Sun	8	12	10	7	11	9	13	11	8	12	12	9	Sun
Mon	9	13	11 EXECUTIVE	8	12	10 EXECUTIVE	14	12	9 EXECUTIVE	13	13 A&G	10	Mon
Tues	10	14	12	9	13 PP PUSH O&S	11	15 PP	13	10 P&D	14	14 PUSH JC	11	Tues
Wed	11	15	13 App	10	14 PC	12 PC	16 PC	14 PC	11	15	15	12	Wed
Thurs	12 An' COUNCIL	16 COUNCIL	14 SS	11	15 SB	13 COUNCIL	17 H&H	15 COUNCIL	12 SB	16	16 SB	13	Thurs
Friday	13	17	15	12	16	14	18	16	13	17	17	14 Good Friday	Friday
Sat	14	18	16	13	17	15	19	17	14	18	18	15	Sat
Sun	15	19	17	14	18	16	20	18	15	19	19	16	Sun
Mon	16 EXECUTIVE	20	18	15	19 A&G	17 PUSHJC	21	19	16	20	20	17 Bank holiday	Mon
Tues	17 P&D	21	19 P&D	16	20	18	22 LRA PUSH O&S	20	17 PP PUSH O&S	21	21 LRA	18	Tues
Wed	18	22 PC	20 PC	17 PC	21	19	23	21	18 L&C	22 PC	22 PC	19	Wed
Thurs	19 SB	23 SB	21 H&H	18	22 H&H	20 SS	24 SB	22	19 H&H	23	23	20	Thurs
Friday	20	24	22	19	23	21	25	23	20	24 COUNCIL	24	21	Friday
Sat	21	25	23	20	24	22	26	24	21	25	25	22	Sat
Sun	22	26	24	21	25	23	27	25	22	26	26	23	Sun
Mon	23	27 A&G	25 PUSHJC	22	26	24	28 A&G	26 Bank holiday	23	27	27	24	Mon
Tues	24 PP PUSH O&S	28	26 PP	23	27 LRA	25	29	27 Bank holiday	24 LRA	28 P&D	28	25	Tues
Wed	25 PC	29	27 L&C	24	28	26	30	28 Office Closed	25 PC		29	26 PC	Wed
Thurs	26 H&H	30	28 COUNCIL	25	29	27		29 Office Closed	26 SS		30	27 COUNCIL	Thurs
Friday	27		29	26	30	28		30 Office Closed	27		31	28	Friday
Sat	28		30	27		29		31	28			29	Sat
Sun	29		31	28		30			29			30	Sun
Mon	30 Bank Holiday			29 Bank Holiday		31			30				Mon
Tues	31 LRA			30					31				Tues
Weds				31									Weds
Thurs													Thurs

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KEY to abbreviations:	A&G = Audit & Governance Committee				L&C = Leisure & Community PDR Panel				
	LRA = Licensing and Regulatory Affairs Committee				PP = Public Protection PDR Panel				
	PC = Planning Committee				P&D = Planning & Development PDR Panel				
	SB = Scrutiny Board				H&H = Health & Housing PDR Panel				
	App = Appeals Committee				SS = Streetscene PDR Panel				
	PUSH JC = PUSH Joint Committee				WSC = Welborne Standing Conference				
	PUSH O&S = PUSH Overview and Scrutiny Committee				School holidays / LGA conf				
	FT cat = Fareham Town Community Action Team		C cat = Crofton Community Action Team		WW cat = Western Wards Community Action Team		T cat = Titchfield Community Action Team		P cat = Portchester Community Action Team

Note: Meetings of the Licensing Panel and of the Appeals Committee will be arranged as and when required.

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

